



TOLLAND COUNTY MUTUAL AID FIRE SERVICE INC.

56 TOLLAND GREEN P.O. BOX 6 TOLLAND CT. 06084

Proudly serving since 1950

Dispatch: 860-875-2543 Operations Director: 860-872-2421 Finance Manager: 860-871-8684 Fax: 860-872-0382

Visit us at: www.tollandcounty911.org



MINUTES Meeting of T.C.M.A.F.S July 18, 2012

The meeting was called to order by President David Eaton at 19:30.
In accordance with county policy the group began with the Pledge of Allegiance.

Thanks to the Andover Fire Department for their hospitality and sponsoring this month's meeting.

Attendance: Departments: 05, 07, 11, 13, 15, 20, 34, 38, 39, 41, 44, 45, 46, 72, 543, 547.

Municipal Reps: Columbia, Mansfield, Bolton, Vernon, Ellington, Stafford, Somers

Guest: See attached sign in.

Correspondence: Minutes forwarded electronically.

J. Fisher made a motion to accept the minutes as written seconded by C. Roberts.

Finance report: See attached report

C.

Jordan made a motion to accept the Finance report as written seconded by W. Fletcher.

Operations Director report: See attached report

- S. Cobb discussed the CAD View and handed out a packet to each department.

911 Committee: No report

Legislative: No report

County Vice: (Ray Gergler) No report

Eastern Connecticut Fire School: No report

OEMS (Dave Bailey)

- Reminded everyone of a few drills. There is a state drill July 27-31st and a nuclear drill August 21
- OEMS working on guidance document for Firefighter Rehab. NFPA 1784. Will disseminate when finished.

Finance Committee report: (Mike Gergler) See attached report.

- The Board approved a Records and Retention policy.
- Auditor currently working on our yearly review. NEW more comprehensive audit procedure should assist us in our corporate / state professional standing.
- There should be a budget soon.
- Firehouse software initiative moving forward. Service fee paid on this years budget. Users will be billed accordingly in 2012-2013

Personnel: No report

TWCAA: (Bill Morrison) No report

CL&P Task Force: (Chip Jordan) There was an incident in Tollard that was looked into.

County Coordinator (J.Lorenzetti)

There were several deployments since the last meeting.

- A dive search and a search and rescue in Union.
- There were also two task force and strike team activations. Colchester and E.Haddam major fires.
- Will be adding a fourth task force taken from the central and western part of the county.

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IF YOU DO NOT WANT TO PARTICIPATE IN TASK FORCE OR STRIKE TEAM DEPLOYMENT WITHIN OR OUTSIDE THE COUNTY PLEASE NOTIFY THE CHIEF COORDINATOR ASAP. CHECK THE TEAM AND TASK FORCED PARTICIPATION LIST IN THE COUNTY EMERGENCY PLAN.

Radio Committee: (J.Fisher) See attached report. The committee last met on July 6th.

Equipment and Grounds: no report

New Members: none

Old Business: none

New Business: none

Good and Welfare:

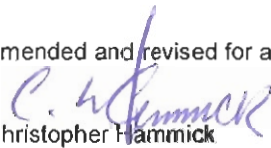
- Somers recently celebrated their 75th anniversary.
- Everyone was thanked by Somers Fire Chief for their help in Somers at the mill fire.
- 25 departments were there fighting the fire. Task force Hartford Cnty Task Force Tolland Cnty
- Estimated 3.5 million gallons of water deployed
- 7 Aerial devices used.
- Very much appreciate the help and experience of County Coordinators
- Suggested staggered responses and multiple operational periods for effective use of manpower and equipment.
- Thanks again to everyone involved.
-

New Equipment: none

C. Jordan made a motion to adjourn at 20:07 seconded by D. Lucia.

Respectfully submitted,
Donna Jellen,
Recording Secretary

Amended and revised for approval;


Christopher Hammick
Secretary
TCMAFS

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Report Date: 1-Jul-12

First Niagara - Municipal Operating Fund 8317**Operating Funds**

1-May-12	Balance	\$	28,996.98	Small Bus. Checking
	Debits	\$	(55,357.48)	
	Deposits	\$	78,661.75	
	Interest	\$	1.11	0.03 APYE
31-May-12	Balance	\$	52,302.36	

First Niagara - State Operating Fund 6052**Operating Funds**

1-May-12	Balance	\$	90,161.15	Non Profit Now Checking
	Debits	\$	(88,560.17)	
	Deposits	\$	27,805.34	
	Interest	\$	-	0.000 APYE
31-May-12	Balance	\$	29,406.32	

First Niagara - Money Mkt. Savings 9270**Obligations & Encumbered Funds**

1-May-12	Balance	\$	70,364.60	Prem. Bus. Money Mkt. Savings
	Debits	\$	(50,000.00)	w/ Overdraft Protection for 8317
	Deposits	\$	-	
	Interest	\$	2.16	0.08 APYE
31-May-12	Balance	\$	20,366.76	

First Niagara - Prem. Bus. Money Mkt. Savings 5929**Obligations & Encumbered Funds**

1-May-12	Balance	\$	291,726.47	Premium Bus. Money Mkt. Savings
	Debits	\$	(68,000.00)	from 8317
	Deposits	\$	-	
	Interest	\$	64.10	0.30 APYE
31-May-12	Balance	\$	223,790.57	

First Niagara - Support Svcs. 6060**Support Services Funds**

1-May-12	Balance	\$	10,011.41	Comm. Money Mkt. Savings
	Debits	\$	-	
	Deposits	\$	-	
	Interest	\$	0.24	0.03 APYE
31-May-12	Balance	\$	10,011.65	

Rockville Bank - 9177 (TF)**Funds from Tower Fund**

1-May-12	Balance	\$	21,562.13	Checking
	Debits	\$	-	
	Deposits	\$	-	
	Interest	\$	1.74	0.10 APYE
31-May-12	Balance	\$	21,563.87	

Rockville Bank - 8616 (TF)**Funds from Tower Fund**

1-May-12	Balance	\$	240,810.42	Sig. Money Mkt. Started 1-3-11
	Debits	\$	-	from 9177
	Deposits	\$	-	
	Interest	\$	51.00	0.25 APYE
31-May-12	Balance	\$	240,861.42	

New Financial Format Report March 1, 2012

Rockville Bank - 5870 SS

Support Services Funds

1-May-12	Balance	\$	5,546.16	Checking
	Debits	\$	(90.00)	
	Deposits	\$	-	
	Interest	\$	0.45	0.10 APYE
31-May-12		\$	5,456.61	
		\$	(4,950.00)	<i>Encumbered for trailer</i>
31-Mar-12	Balance	\$	506.61	

Savings Institute Bank & Trust

Obligations & Encumbered Funds

1-May-12	Balance	\$	150,875.50	Money Market w/ checking
	Debits	\$	-	
	Deposits	\$	-	
	Interest	\$	29.89	0.25 APYE
31-May-12	Balance	\$	150,905.39	

Summary of Account Balances

1-Jul-12 For BOD July 2012

FN 8317	Municipal Operating Fund	\$	52,302.36	<i>checking</i>
FN 6052	State Operating Fund	\$	29,406.32	<i>checking</i>
FN 9270	Obligations & Encumbered Funds	\$	20,366.76	<i>MM savings</i>
FN 5929	Obligations & Encumbered Funds	\$	223,790.57	<i>MM savings</i>
FN 6060	Support Services	\$	10,011.65	<i>MM savings</i>
FN Total		\$	335,877.66	
RB 9177	Tower Funds	\$	21,563.87	<i>checking</i>
RB 8616	Tower Funds	\$	240,861.42	<i>MM savings</i>
RB 5870	Support Services	\$	5,456.61	<i>checking</i>
RB Total		\$	267,881.90	
SIB&T 1841	Obligations & Encumbered Funds	\$	150,905.39	<i>MM savings</i>
SIB&T Total		\$	150,905.39	
Total all accounts, all banks:			\$ 754,664.95	

Corporate Financial Obligations			Date:	10-Jul-12
Accrued Employee Liability	6-May-12	\$	85,152.00	Listed @ 100% obligation.
Accrued Liability - Retirement	30-Jun-11	\$	92,401.00	Listed @ 100% obligation. Built into operating budget.
Loan Balance	17-Apr-12	\$	278,386.45	Listed @ 100% obligation. Built into operating budget.
Total:		\$	455,939.45	
Encumbered Operating Expenses				
Operating Reserve Fund	2 months	\$	230,000.00	est. \$115,000.00 per month avg.
Vehicle Replacement		\$	18,000.00	\$6,000.00 added annually, 2011-12 added 7-1-11
* Emergency Event Fund		\$	10,000.00	
Total:		\$	258,000.00	
Encumbered Project Expenses Authorized				
Coventry Tower Radio Upgrades		\$	55,000.00	State Tech. - In Progress
Radio replacement & Narrow Banding Project 453.275		\$	20,000.00	Radio replacement BH - ordered and Narrow banding expenses.
VHF Paging 153.125	5 units - 3 complete	\$	24,500.00	Placed on hold - Dec. 7, 2011
TN - Tower site Security upgrades		\$	27,396.00	OSET approved - In progress
Micro wave repair - RS-3		\$	1,000.00	Authorized 9-22-11
NW upgrade & Client machines		\$	13,362.00	In progress
Total:		\$	141,258.00	
Encumbered Project Expenses Pending Estimated full project costs.				
Dispatch Console Upgrade		\$	275,000.00	
Dispatch Furniture Replacement		\$	70,000.00	Committee moving forward
UHF Radio Replacement 453.275		\$	63,000.00	System build out
Infrastructure Maint. (Radio & Tower)		\$	10,000.00	non scheduled maint.
UHF Radio Replacement 453.375		\$	12,000.00	Gates Hill - placed on hold 12-7-11
Total:		\$	430,000.00	
Sum of all obligations and encumbered expenses:			Total: \$ 1,285,197.45	



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Date of Meeting 2/18/2012

LOCATION: Andover

CHIEF OF ORGANIZATION ATTENDANCE

(This attendance list is ONLY for Chiefs of service with voting rights or their authorized representatives voting on their behalf)

(Print or sign legibly)

05- COLUMBIA FD

Scott Hedges

07- MANSFIELD FD

Wally Hedges Deputy Chief

08- SO.COVENTRY FD

Norm T. Mum

13- WILLINGTON NO.1

Willie

15- ANDOVER FD

Ken White

20- ASHFORD FD

Wendy

34- BOLTON FD

[Signature]

38- WAREHOUSE POINT FD

[Signature]

39- BROAD BROOK FD

[Signature]

40- TOLLAND FD

[Signature]

41- VERNON FD

W. Gimmick SO Asst Chief

42- CRYSTAL LAKE FD

[Signature]

43- ELLINGTON FD

[Signature]

44- WEST STAFFORD FD

[Signature]

45- STAFFORDVILLE FD

[Signature]

(More on Back)

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Date: 7/18/2012

MEETING LOCATION: Andover

MUNICIPAL REPRESENTATIVES ATTENDANCE

(Print or sign legibly)

COLUMBIA

Jerry Jones

MANSFIELD

Michael Gorgier

COVENTRY

WILLINGTON

ANDOVER

ASHFORD

BOLTON

Ray Walker

EAST WINDSOR

TOLLAND

VERNON

Jack L. Lutz

ELLINGTON

John W. Turner

STAFFORD

Wm. J. Turner

SOMERS

Wm. J. Turner

UNION

Rev 3/2010

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COUNTY MEETING ATTENDANCE

(Note: This sheet is for guests and non voting members. Municipal rep or alternate please sign the Municipal Rep Attendance sheet, Chief of Service or person voting on their behalf; please sign the Chief of Service Attendance Sheet)

Date: 7/18/2012

MEETING LOCATION: ANDOVER.

NAME

DEPT

RANK

Chris Hammel

VERNON

Spec TCMAPS

Jack Fiston

Vernon

Captain

Tom Droom

Broad Brook

ASST. CHIEF

John W. Lerner

Ellington Vol FD

Dep Chief

Raymond E. Hughes

Mansfield/Tolland

COUNTY VICE

Michael Heimer

NORTH COUNTRY

CAPT.

MICHAEL HEIMER

NCFO

DEP CHIEF

RICHARD COOPER

NCFO

ACT. CHIEF

DAN PETERS

HEBRON

ASST. CHIEF

George Thompson

MANSFIELD

F.F. EMT

George M. Thompson III

Mansfield

FF/EMT

David Bailey

DPH/OEMS

EMS Coordinator

John Roones

Ellington

EMT

Stuart Cobb

Willington H1

ASST. chief

Mark Morrison

W. Stafford

FF

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NAME

DEPT

RANK

Tom Bergman, DC

Ashford

DC

Dave Thibault

Ashford

Asst Chief

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July 17, 2012

To: Tolland County Chiefs & Municipal Representatives

From: Operations Director Tyler Millix

Re: Operations Report

Below are items that have been worked on over the past month and in some cases are in progress. Should you have any questions on any topic please feel free to email for clarification or to request more in depth information.

Kimball Report Sub-Committee

It appears that the group is focusing on reviewing operations for those PSAP's that have traditionally low 911 call volume. The timeframe for a preliminary report is short; they have until September to provide recommendations to the 911 Commission. We are attending the meetings and certainly keeping an eye on the committee's progress and monitoring to see if any of their recommendations may affect TN. As previously discussed, the main topics surrounding any consolidation efforts are the issues with the Police. (Dark stations etc.) Also of note are the ongoing Troop consolidations that are being performed. Next on the agenda is the merger of four troop's radio communications into one barracks which will most likely be Troop C.

Region III PSIC Communications Vehicle/ Training

TN has formally requested that we host the vehicle for Region III. There was a deadline of July to have your request into DEMHS. As we obtain more information we will forward it to the group. There are five dispatchers taking the Communications Technician Class this week. If we are fortunate enough to be selected as the host for this vehicle, it would prove to be a great asset to the County and the Region for field communications. This would enable us to provide real time on scene dispatch and coordination for large scale events.

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CMED Strategic Planning Committee

The group is working towards the development of a Statewide Communications EMS Plan including frequency coordination and regional operational plans.

Statewide Data Network

Finally, approval has been obtained to begin utilizing the PSDN for some radio over IP applications. Region IV ESF-2 will now be able to deploy the IP Switch into selected PSAP's. TN's is scheduled to be installed within a week or so. This will provide us with radio over IP functionality in the event of catastrophic failure as well as allow for interconnection of selected frequencies with other regional centers outside of the normal console operations. We will be installing a complete new IP based console (basically a PC) in the dispatch room. Tactical Communications has the contract and will be performing all the work.

Hebron

We have been working with Hebron to begin the transition over to TN. We met with the Chief and provided him with a comprehensive list of what is needed for the CAD and covered some operational items. We met on Monday to discuss the placement of a cross-band system at their fire station as well as a discussion on frequency allocation and usage. This system is being designed to enhance communications capability to all departments within the area.

State Technical Advisory Committee

The 33.78 & 46.16 bases were found to be deficient during a routine check. I obtained authorization from the Chairman and the Treasurer to have the bases repaired. I have sent the bills to the Treasurer for payment.

Dive Team Funding

The Dive Team has been working on finalizing their approved request for equipment. John Roach will provide any details on their progress.

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CAD

The CAD View program has been tested and Stuart will be providing documentation on its use. It is our goal that on August all departments will be able to access this program to obtain their times and reports. The program will allow for not only access to times for calls but also provide access to all past calls in the CAD via searching based on date, location, type of call etc. This will alleviate any need for calling, faxing, and emailing of times from TN. We are still working on some details regarding the CAD upgrade. There have been some bugs that had to be worked out (alpha & cell paging) but the entire system appears to be stable. Stuart will elaborate on some of the finer details and answer any questions.

Other

- A TN Familiarization Class was conducted in West Stafford that was very well attended. We were able to provide the presentation to both Stafford Departments as well as Stafford Ambulance. As a reminder to all Chiefs, feel free to request that we come out on a drill night to discuss TN or EOP Operations.
- A few of the Coordinators attended a presentation given by CFA on the various Statewide Plans that also included assets that are available to the departments. It was very apparent that TN and the administration are held in very high regard in the field of communications as well as in the area of Regional and State involvement.
- We have been working with the Hartford County Coordinators to streamline their notification policies and procedures. They are now utilizing the alpha paging system for notifications.
- We have distributed to all Fire Marshals a standard notification policy. Due to inconsistencies in notifications it was decided that a uniform policy was needed. The policy was distributed to all Fire Marshals as well as the dispatching staff. I have received a few emails both praising the new policy and a few that had some suggestions to review for possible consideration.

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- We have one more vendor to meet with regarding the new dispatch furniture. Once we have them to TN we will as a group hone in on one vendor and begin the process of finalizing the design and pricing. In addition to the furniture we will be meeting with a vendor to discuss the flooring options available as well as remoting of some of the PC's in the dispatch room to the radio room where they are in a more controlled environment.

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County Meeting Report from Radio Committee July 18, 2012

Last Radio Committee Meeting 7/5, 2012

Open Project Status:

Board Room Emergency Operations Center radio and status board project is in process. Some equipment has arrived and internal wiring has yet to be completed.

453/458.275 radio expansion licensing is still in progress. The FCC is taking months to complete license requests.

The new Alpha Paging radio has been installed at the Stanek Box Mountain tower site.

The replacement schedule of the remaining 153.125 Tone and Voice paging radios has been put on hold as some equipment issues have arisen that may require additional funds to complete repairs.

We are working with AT&T regarding a Cell Phone equipment upgrade they are proposing for the Bald Hill TN tower site. We have not finalized the new agreement as of this time. Along with this, we are requesting that CL&P do an evaluation of the current power supplying our building at this site to insure that we have adequate reserve considering the growth we have had over the years.

New Projects:

We are still working with Tactical Communications on providing us with a full Maintenance Contract proposal for all of our current Dispatch Center and remote site radios. Along with this is the repair/update of the MDS microwave system at Bald Hill. This equipment is key to us and has some very serious concerns.

The Committee had a long discussion concerning the move by the Hebron Fire Department from KX to TN as of July 1, 2013 with regards to the infrastructure required to support the additional radio requirements. We have laid out plans to further support the requirements and expect to have all in place well before the July 13th date to insure adequate testing. Along with this we are also looking into a possible reassignment to re-balance the load between 33.44 and 33.86. If there are any re-assignments we will send out advance notifications but in the meantime there may be a department or two that will be doing some testing before we make any permanent moves.

Our next Radio Committee meeting will be August 2, 2012 @ 10am, @ TN.

Respectfully:

Jack Fisher Chairman

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July 18, 2012

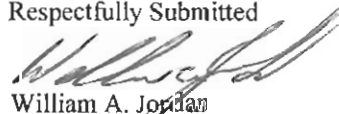
Report of CLP Task Force

Over the past 2-months there was one request from the Tolland FD regarding a delayed response from CL&P. Chief Littell contacted me and requested that I investigate a situation that he experienced on the evening of 05-15-12 at approximately 2130hrs. The Tolland FD responded to 14 Tolland Stage Rd for wires down in the roadway. The outage affected around 500 residents to include the Woodlake Rehabilitation Ctr (which was on generator power for the duration of the event.)

At that point I requested that Chief Littell document this issue and forward it to me (copy attached). Upon receiving the information I contacted Chris Mocciaie the Operations Manager for CL&P's Tolland Office. I forwarded what Chief Littell had sent me so as review could be done. On July 16th I received a phone call from Mr. Mocciaie regarding the results of his investigation. He stated that at the time of the Tolland call CL&P staff (total of 3) were working two incidents both in the towns of South Windsor and Somers. The delay began to unfold as the On-Call Supervisor did not request more specific information regarding the Tolland incident thus it was added to a list and staff was called in to handle that incident. Said call back took around 75 minutes from the time the calls were made until staff arrived at the Tolland Ctr. According to Mr. Mocciaie had the On Call Supervisor asked more specific questions he could have reassign staff to the Tolland incident as the other two incidents were more of a routine nature. I went on to explain to Mr. Mocciaie that the Tolland FD was very frustrated with the fact that they saw a CL&P vehicle leave the Tolland Office and went in the opposite direction of the specific situation. Mr. Mocciaie explained that the crew had to redirect power so as to handle the Tolland incident. He agreed that the crews should have updated the on scene personnel as to the plan that would be carried out prior to redirecting the power. Mr. Mocciaie also stated that he was going to be meeting with the On Call Supervisor to review the call as a whole and advise he or she that in the future he or she needs to ask more pertinent questions regarding a call for service and also if it possible to have crews update Fire Personnel prior to doing any further actions to mitigate a situation. Upon receiving the call from Mr. Mocciaie I requested that he put his findings in writing and that they be forwarded to me.

On 05-21-12 I received written documentation from Mr. Mocciaie regarding this matter (copy attached). I forwarded it to Chief Littell for his review. The Chief was satisfied with the outcome and as far as he was concerned the matter was resolved. In closing I would like to personally thank Chief Littell and his department for their patience as I worked through this matter and also for their professionalism as to how they handled the incident

Respectfully Submitted



William A. Jordan

County Representative to CL&P

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William A. Jordan

From: Chip Jordan [chipjordan@hotmail.com]
Sent: Wednesday, May 16, 2012 4:14 PM
To: Chris Mocciaie
Cc: Chief John Littell
Subject: FW: Power Issues

Chris,

The following e-mail is from Tolland Fire Chief John Littell regarding a delayed response from CL&P on 05/15/12 @ 9:30pm. Call location was in front of 14 Tolland Stage Rd. As I stated today on your voice mail I am currently waiting for all the Dispatch Tapes. Once I have them I will forward them as well. In the mean time please start to look into this for us.

Regards

William A. Jordan
Liaison to CL&P
TCMAFS Inc.
Office 860-429-5290 Ext-2
Cell 860-234-8764
Fax 860-429-9834

From: John Littell
Sent: Tuesday, May 15, 2012 11:10 PM
To: 'megan.bardmorse@patch.com'
Cc: Steve Werbner (swerbner@tolland.org)
Subject: Power Issues

Just an FYI we had a power line come down in front of 14 Tolland Stage Road at approx. 9:30 pm. Fire department closed road at Kingsbury and Sand Hill Road and secured the area, it Took Connecticut light and power approx. one hour and half to respond leaving Woodlake the nursing home on generator power and approx. 500 residents without power. One resident in the area who did not have power had to be transported as well.

John C. Littell
Fire Chief
Director of Public Safety
Emergency Management Director
Town of Tolland
21 Tolland Green
Tolland, CT 06084
860-871-3677 Phone
860-871-3687 Fax

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5/30/2012

William A. Jordan

From: christopher.mocciae@nu.com
Sent: Monday, May 21, 2012 11:55 AM
To: William A. Jordan
Subject: Response to 5/15 outage event on Tolland Stage Road
 Chip,

Summarizing the event related to the 5/15 outage @ 21:24 on Tolland Stage Rd in Tolland.

This event happened @ 21:24 on Tues. 5/15 in which approx. 562 customer were out for about 1 hr 38 minutes.

Tolland Line crews arrived on-site @ approx. 22:50. Breakers at the Rockville substation needed to be opened which triggered the tie recloser to close restoring all of these customer at approx. 23:02.

Summary of Details: The troubleshooter was in the middle of working on a tree-related outage at King St. in South Windsor while the 2 call men were working on another tree-related outage at Sky Ride Rd in Somers. As a reminder, the weather did not warrant putting extra crews on-call. SOC operator called Tolland on-call supervisor and they decided to call in x-tra crews. By the time the list was run, it took approximately 75 minutes for these 2 lineman to arrive at the site. (the 2 x-tra lineman travel time from home to the Tolland AWC, and the time to get the trucks ready). Since it was not an E-911 Priority 1 call and our regular compliment of 1 troubleshooter and 2 call men were in the middle of 2 restoration events, a decision was made to use the extra lineman coming in to respond to the outage on Tolland Stage Rd.. In retrospect, Tolland on-call supervisor could have asked more questions and maybe re-directed crews off the Sky Ridge job to attend to the higher customer count outage on Tolland Stage Rd.

Even if the decision was made to redirect the crews in Somers the outage may have been reduced from 1hr 38 minute outage to approximately 1 hour based on commuting time, troubleshooting and restoring the outage.

Although it is easy to "arm chair quarterback" the scenario after the event, the on-call supervisor was coached to ask more probing questions so that he can make the best possible decision.

Christopher P. Mocciae
Customer Operations Manager
Tolland District

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5/30/2012

Aegis MSP CAD View Only

User Guide

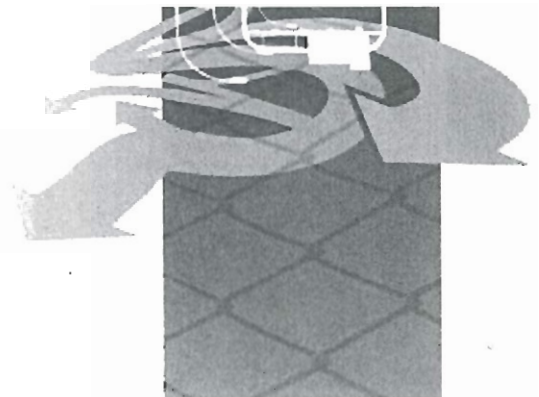
Last revised on 2-22-12

Public Safety Software
newworldsystems.com

A E G I S



New World Systems
the Public Sector Software Company



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CAD View Only Operation

Introduction

New World Systems® *Aegis*®/MSP *CAD View Only* is a stand-alone web-based application allowing agencies to view currently active Calls for Service (CFS), view additional details of those active calls, perform cleared call searches, and view units and their details from the ORI(s) to which the user is associated.

This document outlines how to use the *CAD View Only* web page.

In this Document

This document covers the following information:

- “The CAD View Only Web Page” on page 2
 - “Logging In to Cad View Only” on page 2
 - “Using the CAD View Only Web Page” on page 3



The CAD View Only Web Page

CAD View Only allows users to see information pertaining to all active calls and units in their designated default ORIs, as well as perform cleared call searches. This section outlines how to log in to the *CAD View Only* web page as well as its associated functionality.

Refer to the following sections for more details:

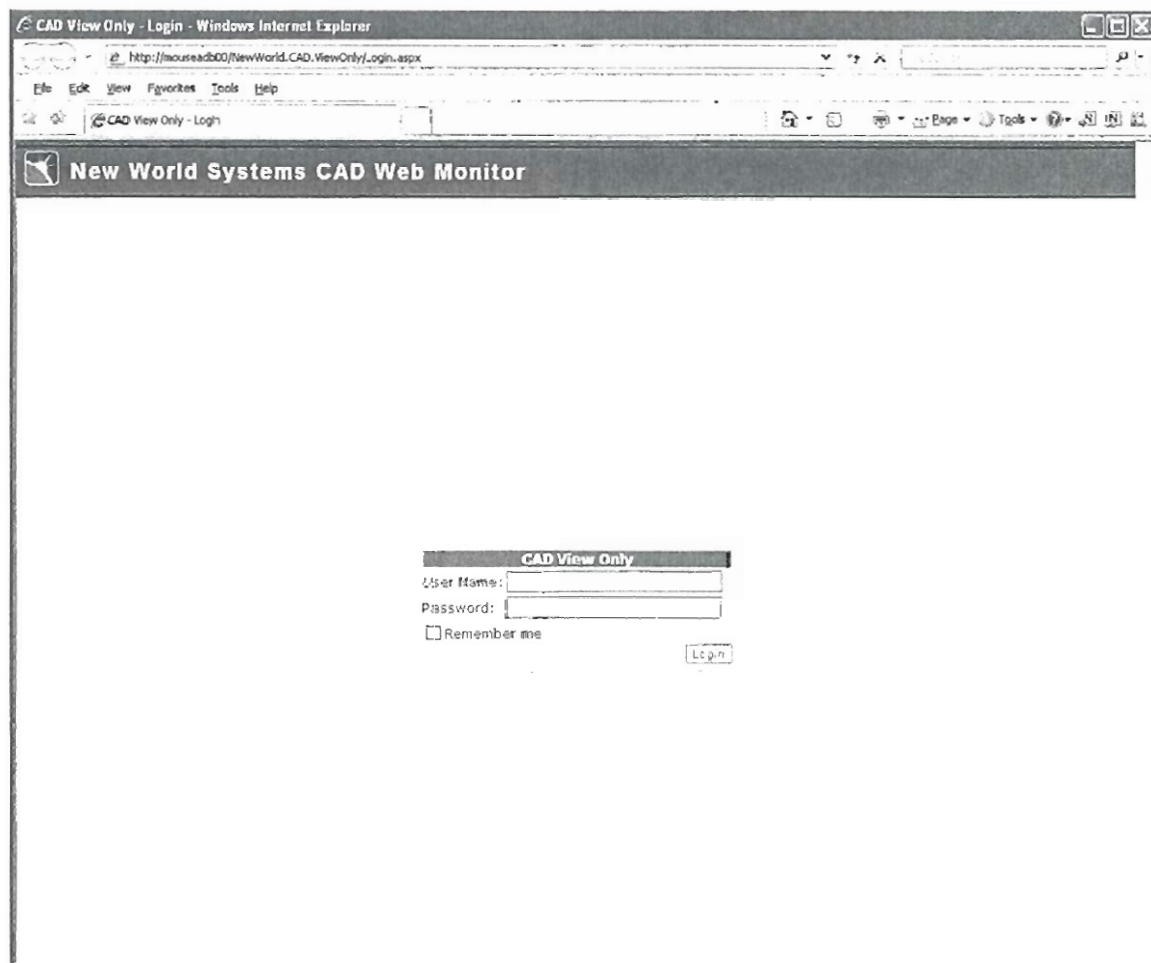
- “Logging In to Cad View Only” on page 2
- “Using the CAD View Only Web Page” on page 3



Logging In to Cad View Only

Use the following steps to log in to *CAD View Only*:

1. To access *CAD View Only*, navigate to the following website:
2. The *CAD View Only Login* window appears. Enter your **User Name** and **Password**. Select the **Remember me** check box to have the software remember your **User Name** the next time you log in to *CAD View Only*.



The screenshot shows a Windows Internet Explorer browser window titled "CAD View Only - Login". The address bar displays the URL "http://mousead500/NewWorld.CAD.ViewOnly.Login.aspx". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The toolbar shows standard navigation buttons (Back, Forward, Home, Stop, Reload) and a search bar. The main content area features a dark header bar with the text "New World Systems CAD Web Monitor". Below this, the login form is centered. It has a title "CAD View Only" above two input fields: "User Name:" and "Password:". Below the password field is a checkbox labeled "Remember me". A "Login" button is positioned to the right of the checkbox.

- The *CAD View Only* web page appears displaying the active Calls for Service and Units from the ORI to which the user is associated.

Using the CAD View Only Web Page

The *CAD View Only* web page allows users to view all active calls for service (CFS) and click the call numbers to access the details of those calls. Users can also view all units for the ORI to which they are associated and click unit number to see the details of those units. Clicking the **Cleared Call Search** button allows users to search the database for cleared calls and their associated details. This section describes the various features associated with using the *CAD View Only* web page.

New World Systems CAD Web Monitor

Welcome nws | Logout

Current Calls | Cleared Call Search

Last update: 02/22/2012 09:59:57 Total Calls: 4

CFS No	Call Type	Priority	Address	Quadrant	Common Name	District	Beat	Station	Call ORI	Call Time
884	Acc PI ALS	1	12955 OLD MER	41A	CARMEL BMW		Car-C6	41	IN0290100	02/15/2012 11
885	Traffic Hazard	1	W MAIN ST / OL	41A			Car-C6	41	IN0290100	02/15/2012 11
886	Security Check	1	1098 CAVENDIS	41A			Car-C6	41	IN0290100	02/15/2012 11
887	F Fire Residence	1	1364 S RANGEL	41D	CARMEL ALTER		Car-C7	41	29003	02/15/2012 11

Click to access CFS Details window

Click column name to sort in ascending or descending order

Call Grid

Click to return to Call window

Click to access Cleared Call Search window

Last update: 02/22/2012 09:59:57 Total Units: 623 ☐ Include Off Shift

Unit No	Officer	Status	CFS No	Call Type	Location	Secondary	Unit ORI
BAT9		Arrived	887	F Fire Residence	1364 S RANGEL	1364 S RANGEL	29003
L41		Arrived	887	F Fire Residence	1364 S RANGEL	1364 S RANGEL	29003
A44		Arrived	887	F Fire Residence	1364 S RANGEL	1364 S RANGEL	29003
A45		Arrived	887	F Fire Residence	1364 S RANGEL	1364 S RANGEL	29003
E45		Arrived	887	F Fire Residence	1364 S RANGEL	1364 S RANGEL	29003
E43		Arrived	887	F Fire Residence	1364 S RANGEL	1364 S RANGEL	29003
E41		Arrived	887	F Fire Residence	1364 S RANGEL	1364 S RANGEL	29003
42278	Fisher, C. Benjamin	Arrived	886	Security Check	1098 CAVENDIS	1098 CAVENDIS	IN0290100
41062	Miller, Michael G	Arrived	886	Security Check	1098 CAVENDIS	1098 CAVENDIS	IN0290100
41003	Hughes, Crystal	Arrived	885	Traffic Hazard	W MAIN ST	W MAIN ST / OL	IN0290100
40046	Graham, Bruce	Arrived	885	Traffic Hazard	W MAIN ST	W MAIN ST / OL	IN0290100
42368	Wiegman, Chad	At Scene Availab	884	Acc PI ALS	12955 OLD MER	12955 OLD MER	IN0290100
42125	Bickel, Scott W	At Scene Availab	884	Acc PI ALS	12955 OLD MER	12955 OLD MER	IN0290100

Click to access Unit Details window

Unit Grid

Click to filter column by listed parameters

User are able to access the *Cleared Call Search* window from the *CAD View Only* web page. For more information, refer to "Performing a Cleared Call Search" on page 8.

CAD View Only Operation

Call Grid

The Call grid displays all active calls for service for the ORI to which the user is associated.

Last update: 02/22/2012 09:59:57 Total Calls: 4

CFS No.	Call Type	Priority	Address	Quadrant	Common Name	District	Beat	Station	Call ORI	Call Time
	(All) ▾	(All) ▾		(All) ▾	(All) ▾	(All) ▾	(All) ▾	(All) ▾	(All) ▾	
884	Acc PI ALS	1	12955 OLD MERI	41A	CARMEL BMW		Car-C6	41	IN0290100	02/15/2012 11
885	Traffic Hazard	1	W MAIN ST / OL	41A			Car-C6	41	IN0290100	02/15/2012 11
886	Security Check	1	1098 CAVENDISH	41A			Car-C6	41	IN0290100	02/15/2012 11
887	F Fire Residence	1	1364 S RANGEL	41D	CARMEL ALTER		Car-C7	41	29003	02/15/2012 11

The following table contains a list of the eighteen (18) columns along with a description of what each column contains:

Column Name	Description
CFS No.	The Call for Service (CFS) number for the given call.
Call Type	Indicates the type of call (e.g., assault, robbery, homicide, etc.).
Priority	The agency-defined priority of the CFS.
Address	That address at which the CFS occurred.
Quadrant	The quadrant in which the CFS is located.
Common Name	If available, the common name for the location.
District	The district in which the CFS is located.
Beat	The beat in which the CFS is located.
Station	The station that responded to the CFS.
Call ORI	The ORI in which the CFS is located.
Call Time	The date and time at which the CFS was received.
Dispatch Time	The time at which units were dispatched to the CFS.
Arrive Time	The time at which the first unit arrived at the CFS.
Incident No.	The agency-defined incident number for the CFS.
Police	Indicates that the given CFS is an Police-type call.
Fire	Indicates that the given CFS is an Fire-type call.
EMS	Indicates that the given CFS is an EMS-type call.
Nature of Call	A brief description of the nature of the given CFS.

The Call grid is automatically updated every minute and can be sorted in ascending or descending order by clicking the column header. To access a filter drop-down list, click the **Filter** (All) icon located in the header of each column. Filter options will always include **All**, **Empty**, and **NonEmpty** along with any other listed parameters.



For more information on accessing additional details for a CFS listed in the Call Grid, refer to "Accessing Call for Service Details" on page 5.

Accessing Call for Service Details

Accessing details associated with a CFS in the Call grid is as easy as clicking on a CFS number in the Call grid to access the *CFS Details* window for that call.

CAD View Only - Detail View of Call Number: 885 - Windows Internet Explorer

http://mouseb001newworld/CAD_ViewOnly/CFSDetail.aspx?fsID=920849

CAD View Only - Detail View of Call Number: 885

New World Systems CAD Web Monitor Welcome nws Logout Current Calls Cleared Call Search

CFS: 885

Call Type: Traffic Hazard Priority: 1 Caller Phone: Extension:

Nature of Call: Location: W MAIN ST / OLD MERIDIAN ST Primary Unit: 41009 Venue: Carve

Common Name: Cross Streets: Beat: Car-C6 District: Quadrant: 41A Station: 41

Police ORT: IN0290100 Fire FDID: 29003 EMS FID: Dispatch Date/Time: 02/15/2012 11:16:23 Arrive Date/Time: 02/15/2012 11:23:15

Call Date/Time: 02/15/2012 11:14:53 Dispatch Date/Time: 02/15/2012 11:16:23 Arrive Date/Time: 02/15/2012 11:23:15

Report Required: No Cleared Time:

Narratives: 1 rows

Date/Time	Narrative	User
02/15/2012 11:16:22	Pant dumped in intersection	nws

Vehicles: 0 rows

Vehicle Role	Type	Make	Model	Plate	State
(All)	(All)	(All)	(All)	(All)	(All)

No data

Persons: 1 rows

Role	Name	Address	Primary Call
(All)	(All)	(All)	(All)
911 Caller	Davis, Kevin	<UNKNOWN>	Yes

Incidents: 1 rows

ORI	Incident Num	Incident Type
(All)	(All)	(All)
IN0290100	2012-00000003	

Units: 2 rows

ORI	Unit Number	Status	Dispatch Time	En Route Time	Arrived Time	Cleared Time	Incident Num	Staged Time	Transport Time
(All)	(All)	(All)	(All)	(All)	(All)	(All)	(All)	(All)	(All)
IN0290100	41009	Arrived	02/15/2012 11:16	02/15/2012 11:22	02/15/2012 11:23		2012-00000003		
IN0290100	40046	Arrived	02/15/2012 11:16	02/15/2012 11:22	02/15/2012 11:23				

The *CFS Details* window offers additional information on the call. Also, this page contains several grids containing any information on CFS details such as Narratives entered, Vehicles involved, Persons involved, Incident numbers, and assigned Units. Each grid can be interacted with in the same way as the Call grid. To return to the *CAD View Only* web page, click the **Current Calls** link at the top of the window.

Unit Grid

The Unit grid displays all units for the ORI to which the user is associated. Also, above the grid there is information regarding the last time the grid was updated and the total number of units in the grid, as well as a **Include Off Shift** check box that, when selected, includes units that are off shift in the grid.

Last update: 02/22/2012 11:01:01 Total Units: 523 ☐ Include Off Shift

Unit No.	Officer	Status	CFS No.	Call Type	Location	Secondary Loc.	Unit ORI
(All)	(All)	(All)	(All)	(All)	(All)	(All)	(All)
BAT4		Arrived	887	F Fire Residence	1364 S RANGELINE RD	1364 S RANGELINE RD, C	29003
L41		Arrived	887	F Fire Residence	1364 S RANGELINE RD	1364 S RANGELINE RD, C	29003
A44		Arrived	887	F Fire Residence	1364 S RANGELINE RD	1364 S RANGELINE RD, C	29003
A45		Arrived	887	F Fire Residence	1364 S RANGELINE RD	1364 S RANGELINE RD, C	29003
E45		Arrived	887	F Fire Residence	1364 S RANGELINE RD	1364 S RANGELINE RD, C	29003
E43		Arrived	887	F Fire Residence	1364 S RANGELINE RD	1364 S RANGELINE RD, C	29003
E41		Arrived	887	F Fire Residence	1364 S RANGELINE RD	1364 S RANGELINE RD, C	29003
42278	Fisher, C. Benjan	Arrived	886	Security Check	1098 CAVENDISH DR	1098 CAVENDISH DR, Car	IN0290100
41062	Miller, Michael, G	Arrived	886	Security Check	1098 CAVENDISH DR	1098 CAVENDISH DR, Car	IN0290100
44009	Hughes, Crystal,	Arrived	885	Traffic Hazard	W MAIN ST	W MAIN ST / OLD MERIDIA	IN0290100
40046	Graham, Bruce,	Arrived	885	Traffic Hazard	W MAIN ST	W MAIN ST / OLD MERIDIA	IN0290100
42358	Wiegman, Chad,	At Scene Availab	884	Acc PI ALS	2955 OLD MERIDIAN ST	12955 OLD MERIDIAN ST,	IN0290100
42125	Bickel, Scott, W	At Scene Availab	884	Acc PI ALS	2955 OLD MERIDIAN ST	12955 OLD MERIDIAN ST,	IN0290100
A41		Arrived Hancock	884	Acc PI ALS	2955 OLD MERIDIAN ST	12955 OLD MERIDIAN ST,	29003
RSU91		In Service					29005
T94		In Service					29005

The following table contains a list of the eight (8) columns found on the Unit grid along with a description of what each column contains:

Column Name	Description
Unit No.	The number of the unit.
Officer	The name of the primary officer in the unit, since multiple personnel can be assigned to the same unit.
Status	The current status of the unit (e.g., available, dispatched, enroute, etc.).
CFS No.	The Call for Service (CFS) number to which the unit is dispatched
Call Type	The type of call to which the unit is responding.
Location	The location at which the unit is responding.
Secondary Location	The location of the unit at the location of the call.
Unit ORI	The ORI to which the unit is assigned.

The Unit grid is automatically updated every minute and can be sorted in ascending or descending order by clicking the column header. To access a filter drop-down list, click the **Filter** (All) icon located in the header of each column. Filter options will always include **All**, **Empty**, and **NonEmpty** along with any other listed parameters. For more information on accessing details for a unit listed in the Unit Grid, refer to "Accessing Unit Information" on page 7.

Accessing Unit Information

Accessing details associated with a unit in the Unit grid is as easy as clicking on a unit number in the Unit grid to access the *Unit Details* window for the selected unit.

CAD View Only - Detailed View for Unit Number: 42125 - Windows Internet Explorer

http://moussadb00/NewWorld.CAD.ViewOnly/UnitDetail.aspx?unitNumber=42125

File Edit View Favorites Tools Help

CAD View Only - Detailed View for Unit Number: 42125

New World Systems CAD Web Monitor

Welcome nws Logout

Current Calls Cleared Call Search

Unit: 42125

ORI: 110290100
 Officer: Bickel, Scott, W
 Status: At Scene Available
 Call Number: 384
 Call Type: Acc PI ALS
 Beat: Car-C6
 Location: 12955 OLD MERIDIAN ST
 Secondary Location: 12955 OLD MERIDIAN ST, Carmel

Staged Time:
 Transport Time:
 At Hospital Time:
 Depart Hospital Time:
 Arrived At Patient Time:
 En Route Time: 02/15/2012 11:12:39

Unit Log: 1000 rows

Date: to Search

Date/Time	User	Action	Action Description	Log Description	Location	Incident No	Unit Vehicle Num
(All)	(All)	(All)	(All)	(All)	(All)	(All)	(All)
02/01/2011 06:12:36	cpsbickel	Off Shift	Unit Check In				6
02/01/2011 06:14:22	Lwolfe	Off Shift	User Entry	41 impd			6
02/01/2011 06:19:10	cpsbickel	Off Shift	Unit Check In				6
02/01/2011 06:19:24	cpsbickel	Off Shift	Unit Check In				6
02/01/2011 07:49:33	Lwolfe	In Service	Unit On Shift				6
02/01/2011 07:49:37	Lwolfe	Out of Service - Admit	Unit Status Change		impd		6
02/01/2011 08:14:47	DStills	Out of Service - Admit	Unit Location	IMPD	IMPD		6
02/01/2011 14:26:00	Lwolfe	In Service	Unit Status Change				6
02/01/2011 14:26:05	Lwolfe	Off Shift	Unit Off Shift				6
02/02/2011 04:48:13	cpsbickel	Off Shift	Unit Check In				6
02/02/2011 04:49:21	cpsbickel	Off Shift	Unit Check In				6
02/02/2011 04:50:11	JTyler	In Service	Unit On Shift				6
02/02/2011 05:13:08	MLayton	In Service	Update Unit	Area Type: Beat: Area			6
02/02/2011 06:13:00	KPaufin	In Service	User Entry	1041			6
02/02/2011 08:29:03	Wokantas	Dispatched	Unit Status Change		SM S OF 136TH	2011-00005349	6
02/02/2011 08:29:03	Wokantas	Arrived	Unit Status Change		SM S OF 136TH	2011-00005349	6

Page 1 of 1 Next

The *Unit Details* window offers additional information on the unit in relation to the call, if they're dispatched to a CFS. Users can also search a unit's log by clicking within the **Date** fields, selecting a From and To date for which to return log information, and clicking the **Search** button. Information that falls within the selected time frame will display in the grid. The maximum number of results that the grid will display is 1000 rows.

Unit Log: 1000 rows

Date: to Search

To return to the *CAD View Only* web page, click the **Current Calls** link at the top of the window.

Performing a Cleared Call Search

Use the following step to perform a cleared call searches maximum number of results that the grid will display is 1000 rows.

1. Click the **Cleared Call Search** link on the *CAD View Only* web page.

CAD View Only Cleared Call Search - User: nws - ORI: IN0290000 - Windows Internet Explorer

http://mousead00/NewWorld.CAD.ViewOnly/ClearedCallSearch.aspx

File Edit View Favorites Tools Help

CAD View Only Cleared Call Search - User: nws - ORI:...

Welcome nws | Logout

New World Systems CAD Web Monitor

Current Calls | **Cleared Call Search**

ORI: IN0290000 Unit Number: Street Name:

From Date: Through Date: From Time: Through Time:

Search Clear

CFS No	Call Type	Address	Call ORI	Call Time	Dispatch Tim	Arrive Time	Incident No
-	(All)	-	(All)	-	(All)	(All)	(All)

No data

2. Enter the following search criteria in their respective fields, as necessary, and click the **Search** button:

NOTE: *ORI*, *From Date*, and *Through Date* are required fields.

- *ORI*—Limits search results to cleared calls from the specified ORI.

NOTE: User's can only search from ORIs to which they have access as designated in the *CAD View Only Administrator*.

- *Unit Number*—Limits search results to calls associated with this unit number.
- *Street Name*—Limits search results to cleared calls on the specified "base" street name. No street prefixes or suffixes should be entered in this field, only the base street name. For instance, if you were interested in cleared calls on N. Main Street, you would only enter **Main** in this field. Partial street name searches can also be performed using the wildcard % prior to the partial street name. If you entered %**Car** in the field, all results with "Car" anywhere in the street name will be returned.

- **From Date/Through Date**—Limits search results to the specified date range.
 - **From Time/Through Time**—Limits search results to the specified time range.
3. The *Cleared Call Search* window displays any matches to the listed criteria in a grid below the search controls.

CAD View Only Cleared Call Search - User: nws - ORI: IN0290000 - Windows Internet Explorer

http://nwsweb001/NewWorldCADViewOnly/ClearedCallSearch.aspx

File Edit View Favorites Tools Help

CAD View Only Cleared Call Search - User: nws - ORI: ...

Welcome nws | Logout

Current Calls | **Cleared Call Search**

ORI: Unit Number: Street Name:

From Date: Through Date: From Time: Through Time:

Total Calls: 1000

CPS No	Call Type	Address	Call ORI	Call Time	Dispatch Time	Arrive Time	Incident No.
862	Traffic Hazard	100 E MAIN ST	[All]	02/07/2012 15:04:34	02/07/2012 15:05:05		
881	Traffic Hazard	101 E CARMEL DR	IN0290000	02/07/2012 15:03:42	02/07/2012 15:03:42	02/07/2012 15:03	2012-0000000
873	Fight	750 E CARMEL DR	IN0290000	11/30/2011 21:21:08	11/30/2011 21:22:35	11/30/2011 21:29	2011-0001706
846	Security Check	4747 E 266TH ST	IN0290000	05/31/2011 03:33:54	05/31/2011 03:33:54	05/31/2011 03:33	2011-0001706
843	TS	E 169TH ST / HAZEL DELL	IN0290000	05/31/2011 02:45:24	05/31/2011 02:45:24	05/31/2011 02:45	2011-0001706
841	Security Check	19777 MORSE PARK LN	IN0290000	05/31/2011 01:51:39	05/31/2011 01:52:31	05/31/2011 01:52	2011-0001705
839	Security Check	10598 COLLEGE AVE	IN0290000	05/31/2011 01:46:05	05/31/2011 01:46:34	05/31/2011 01:46	2011-0001705
838	TS	19777 MORSE PARK LN	IN0290000	05/31/2011 01:45:28	05/31/2011 01:45:28	05/31/2011 01:45	2011-0001705
834	Welfare Check	E SR 32 / ATLANTIC RD	IN0290000	05/31/2011 01:36:48	05/31/2011 01:36:29	05/31/2011 01:36	2011-0001705
833	Assist Other Dept	14311 CLAY TERRACE BLV	IN0290000	05/31/2011 01:34:41	05/31/2011 01:35:14	05/31/2011 01:35	2011-0001705
829	Welfare Check	23400 US 31 S	IN0290000	05/31/2011 01:17:57	05/31/2011 01:18:33	05/31/2011 01:18	2011-0001705
826	Security Check	1650 E 236TH ST	IN0290000	05/31/2011 01:10:14	05/31/2011 01:10:14	05/31/2011 01:10	2011-0001705
825	TS	MONTEREY DR / SHERIDAN	IN0290000	05/31/2011 01:08:55	05/31/2011 01:08:55	05/31/2011 01:08	2011-0001705
820	Security Check	7424 E 146TH ST	IN0290000	05/31/2011 00:59:39	05/31/2011 01:00:01	05/31/2011 01:00	2011-0001705
815	Security Check	21104 US 31 N	IN0290000	05/31/2011 00:53:55	05/31/2011 00:54:16	05/31/2011 00:54	2011-0001705
814	TS	E 146TH ST / ALLISONVILLE	IN0290000	05/31/2011 00:53:52	05/31/2011 00:53:52	05/31/2011 00:53	2011-0001704
809	Assist Other Dept	3000 E 96TH ST	IN0290000	05/31/2011 00:41:52	05/31/2011 00:42:20	05/31/2011 00:42	2011-0001704
807	TS	E 131ST ST / CUMBERLAND	IN0290000	05/31/2011 00:39:28	05/31/2011 00:39:28	05/31/2011 00:39	2011-0001704
806	TS	E 96TH ST / CUMBERLAND	IN0290000	05/31/2011 00:39:51	05/31/2011 00:39:51	05/31/2011 00:39	2011-0001704
800	TS	E 96TH ST / HAZEL DELL	IN0290000	05/31/2011 00:15:43	05/31/2011 00:15:43	05/31/2011 00:15	2011-0001704

4. To return to the *CAD View Only* web page, click the **Current Calls** link. To log out of the application, click the **Logout** link.

