



TOLLAND COUNTY MUTUAL AID FIRE SERVICE INC.

56 TOLLAND GREEN P.O. BOX 6 TOLLAND CT. 06084

Proudly serving since 1950

Dispatch: 860-875-2543 Operations Director: 860-872-2421 Finance Manager: 860-871-8684 Fax: 860-872-0382

Visit us at: www.tollandcounty911.org



Board of Directors Meeting Minutes November 14, 2012

Officers and Directors present: President D. Eaton, Vice President W. Fletcher, Secretary C. Hammick, Treasurer M. Gergler, Dir. D. Dagon, Dir. C. Dowling, Dir. J. Littell, Dir. J. Fisher, Dir. J. Barton, Finance Director J. Turner and Operations Dir. T. Millix

President D. Eaton called the meeting to order at 19:04

Correspondence: None

W. Fletcher made a motion to table the October minutes, seconded by J. Fisher. Unanimously passed

Finance Director's Report: See attached report

- Informational- Beginning exploration and discussion of paying bills via electronic banking. Policy of two signatures payment may have to be adjusted to reflect a new style of payment if it works out. Savings of both time and paperwork may be beneficial.

The president moved the Finance Director's report be filed pending audit.

Operations Director's Report: See attached report

Finance Committee Report:

- Discussed the per capita assessment amount. Budget will move forward with no change in assessment at this time. (\$2.90)
- ALS Services discussion. No motion. More research and proposals to be sought. Tyler working on numbers of calls etc.

Personnel:

- Still working on the review of the Operation's Directors position and the IT position.
- Management structure changes still in research stage.

Equipment and Grounds:

- The work at the Bald Hill tower sight is still on going.
- Discussed the building UPS and its weaknesses. Discussed a portable generator, as a back up to the current generator power should something happen to the power and then the generator.

Radio Committee: No report

Unfinished business: None

New Business:

Dedicated 911 and dispatching services for the following communities:

ANDOVER - ASHFORD - BOLTON - COLUMBIA - COVENTRY - EAST WINDSOR - ELLINGTON
MANSFIELD - SOMERS - STAFFORD - TOLLAND - UNION - VERNON - WILLINGTON



TOLLAND COUNTY MUTUAL AID FIRE SERVICE INC.

56 TOLLAND GREEN P.O. BOX 6 TOLLAND CT. 06084

Proudly serving since 1950

Dispatch: 860-875-2543 Operations Director: 860-872-2421 Finance Manager: 860-871-8684 Fax: 860-872-0382

Visit us at: www.tollandcounty911.org



- Discussed the latest storm. The President stated that all the storm committee's work paid off during the last hurricane, Sandy.

C. Hammick made a motion to adjourn at 21:07 seconded. Unanimously passed

Respectfully submitted,
Donna Jellen Recording Secretary

Revised and extended for approval:

Christopher Hammick
Secretary
TCMAFS

Dedicated 911 and dispatching services for the following communities:
ANDOVER - ASHFORD - BOLTON - COLUMBIA - COVENTRY - EAST WINDSOR - ELLINGTON
MANSFIELD - SOMERS - STAFFORD - TOLLAND - UNION - VERNON - WILLINGTON



TOLLAND COUNTY MUTUAL AID FIRE SERVICE INC.

56 TOLLAND GREEN P.O. BOX 6 TOLLAND CT. 06084

Proudly serving since 1950

Dispatch – 860-875-2543 Chief Dispatcher – 860-872-2421 Finance Director – 860-871-8684

Fax – 860-872-0382



BOARD OF DIRECTORS

Attendance Roster

2012

TCMAFS OFFICERS

		Present	Absent	Late
PRESIDENT	DAVID EATON Union FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
VICE PRESIDENT*	WAYNE FLETCHER Ashford FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
SECRETARY*	CHRISTOPHER HAMMICK Vernon FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
TREASURER	MICHAEL GERGLER Mansfield FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

BOARD MEMBERS AT LARGE

DIRECTOR	JOHN FISHER Vernon FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
DIRECTOR*	CURT DOWLING Andover FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
DIRECTOR	DAVID DAGON Mansfield FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
DIRECTOR*	JOHN LITTELL Tolland FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
DIRECTOR	JAMES BARTON Warehouse Point FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

TCMAFS EXECUTIVE OFFICERS

FINANCE DIRECTOR	JOHN TURNER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
OPERATIONS DIRECTOR	TYLER MILLIX	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
GUESTS	1. _____ 2. _____ 3. _____			

* = POSITION TO BE ELECTED 2013

MEETING DATE NOV 14 12

Rev 1/2012

Dedicated 911 and dispatching services for the following communities:

ANDOVER - ASHFORD - BOLTON - COLUMBIA - COVENTRY - EAST WINDSOR - ELLINGTON
MANSFIELD - SOMERS - STAFFORD - TOLLAND - UNION - VERNON - WILLINGTON



TOLLAND COUNTY MUTUAL AID FIRE SERVICE INC.

56 TOLLAND GREEN P.O. BOX 6 TOLLAND CT. 06084

Proudly serving since 1950

Dispatch – 860-875-2543 Operations Director – 860-872-2421 Finance Director – 860-871-8684

Fax – 860-872-0382



November 13, 2012

To: Tolland County Board Members

From: Operations Director Tyler Millix

Re: Operations Report

Please see the major projects and events for the past month below. If you have any questions or would like clarification on any subject prior to the meeting feel free to contact me. Most of the report will involve the recent storm activities with a few important items for discussion at the meeting.

Kimball Report Sub-Committee

No report.

Region III PSIC Communications Vehicle/ Training

Although there has been no movement with the assignment of the trucks, I am sure that TN's willingness to dedicate staff to the storm for a week will certainly come into play at some point.

Statewide Data Network/ IP Switch

The Telex Region IV console was operational in a limited capacity during the storm which proved to be extremely helpful. There are still some programming issues we need to perform that will enhance the capability of this system.

Hebron

The training session went well in Hebron. Scott and I reviewed the TN operations as well as the administrative functions of the center. Due to the late hour, it was decided that we would perform another training session on the Emergency Operations Plan at another time. We are still awaiting budget numbers from Tactical on the tower modifications and the radio package we will be having installed. Dave and I attended the Selectman's Meeting which went well also. The Board asked questions regarding the tower modifications and were satisfied with the plan.

Dedicated 911 and dispatching services for the following communities:

ANDOVER - ASHFORD - BOLTON - COLUMBIA - COVENTRY - EAST WINDSOR - ELLINGTON
MANSFIELD - SOMERS - STAFFORD - TOLLAND - UNION - VERNON - WILLINGTON



TOLLAND COUNTY MUTUAL AID FIRE SERVICE INC.

56 TOLLAND GREEN P.O. BOX 6 TOLLAND CT. 06084

Proudly serving since 1950

Dispatch – 860-875-2543 Operations Director – 860-872-2421 Finance Director – 860-871-8684

Fax – 860-872-0382



Hurricane Sandy

On the Saturday before the storm the County Coordinators met and discussed the overall County Plan during the storm. A comprehensive plan was developed and pushed out to the Fire Chiefs. This storm we were faced with a new model in which to communicate CL&P issues. We had planned (based on CL&P feedback from the Storm Committee) to have a CL&P representative in the center for the duration of the storm. I communicated with CL&P early on Friday and learned that this was not going to be possible. A plan was developed through CL&P that basically utilized the Municipal CL&P Representatives in each town to coordinate these types of storm related issues. This enabled the staff at TN to focus on 911 call taking and dispatching of true emergencies without needing to focus on the myriad of electrical issues in the county. Aside of some local interpersonal relationship issues in some towns between the EOC's and the Fire Department's it is my opinion that the system put into place worked well especially when taking into consideration the overall scope of the storm that was predicted. In our planning efforts here at the center, and again based on the forecasted severity of the storm, we planned for long term operational periods for the staff and the Tolland Inn was gracious enough to offer their rooms to us even if they didn't have power. A few of the staff took advantage of this offer and it allowed for the staff be removed from the building for proper rest but still be close enough if needed. Luckily, the storm took a path that was advantageous to us here in Tolland County and we didn't see the damage or long term outages that they did at the shore towns. Saturday evening I began receiving emails from the State looking for COM-T personnel willing to be deployed to Long Island for up to 14 days. Scott and I reviewed our operational plans and determined that we could spare two dispatchers if needed. Jeff and Crystal volunteered to be deployed and they were in Long Island for 6 days. I have received nothing but praise from various personnel that were with them in Long Island and both of them have relayed to me how much they learned from others. They had the opportunity to work with FEMA, Homeland Security, Massachusetts Communications personnel and many other Federal, State, and County agencies imbedded in Long Island for the restoration effort. Many conversations will be had internally discussing the deployment as well as lessons learned, as this was a new venture for us here at TN but also for the State. This was the first time communications assets and personnel were deployed out of State and it's great that TN was part of it.

Dedicated 911 and dispatching services for the following communities:

ANDOVER - ASHFORD - BOLTON - COLUMBIA - COVENTRY - EAST WINDSOR - ELLINGTON
MANSFIELD - SOMERS - STAFFORD - TOLLAND - UNION - VERNON - WILLINGTON



TOLLAND COUNTY MUTUAL AID FIRE SERVICE INC.

56 TOLLAND GREEN P.O. BOX 6 TOLLAND CT. 06084

Proudly serving since 1950

Dispatch – 860-875-2543 Operations Director – 860-872-2421 Finance Director – 860-871-8684

Fax – 860-872-0382



Microwave Issues

One of the things we watched carefully throughout the storm was the performance of the microwave link between the dispatch center and the Bald Hill tower. If you recall we had Tactical basically totally reprogram the units in an effort to stabilize the system. Luckily, the microwave never lost connectivity throughout the storm. We did however have momentary loss when we were toggling between street power and generator. This was basically a nuisance but the system rebooted every time flawlessly. We did not see any interruptions due to the wind or rain. Tactical is evaluating the batteries to see if this is the culprit of the momentary loss. The State Police microwave did not fare as well as ours. They lost a significant portion of their system which basically rendered a few of our sites useless for about 24 hours as we utilize their backbone to get to a few sites. This did not affect the dispatching operation as we were able to dispatch on alternate towers and through the backup alpha paging as the paging system is also on their network.

Genex / Paging Issues

During the first day of the storm we began experiencing more than normal failures of the Genex controller in the CAD. This failure results in alpha pages not being sent. After a strongly worded email to New World, they made some “significant” changes to the Genex remotely and since this change the Genex has not failed once. We are hopeful that this remains the norm.

We have begun seeing long delays in the cell phone paging by some departments as well as duplicate text messages being sent for the same call. As of today it appears that it is cell carrier specific as our testing does not reveal any issues with our processing. We will continue to monitor this.

Radio Issues / Projects

In addition to the Hebron project mentioned above:

- We are in the process of replacing of the older low band radios at Bald Hill. We will be utilizing existing antennas. Instead of maintaining four separate tube radios (33.94, 33.88, 33.90, 33.78) we will now utilize two new radios that have up to 16 channel capability. This not only finally allows for the discarding of these old and potentially costly radios, it further enhances our backup capability in the event of failure on the other base stations.

Dedicated 911 and dispatching services for the following communities:

ANDOVER - ASHFORD - BOLTON - COLUMBIA - COVENTRY - EAST WINDSOR - ELLINGTON
MANSFIELD - SOMERS - STAFFORD - TOLLAND - UNION - VERNON - WILLINGTON



TOLLAND COUNTY MUTUAL AID FIRE SERVICE INC.

56 TOLLAND GREEN P.O. BOX 6 TOLLAND CT. 06084

Proudly serving since 1950

Dispatch – 860-875-2543 Operations Director – 860-872-2421 Finance Director – 860-871-8684

Fax – 860-872-0382



- We have begun spending some significant money on the old 153.125 radio at the East Windsor site. Therefore, in accordance with the replacement plan, a new 153 radio will be placed there as soon as Tactical can provide it. Compounding this issue are the electrical issues at the tower. East Windsor's Municipal Representative has been made aware of the situation and will report back.
- I met with Mike Varney and Paul Zito from the State Police regarding the possibility of utilizing the PSDN as a backup for connectivity between TN and Bald Hill. This would provide redundancy in our microwave between the two sites. They were both in favor of exploring this option and I have initiated discussions with Tactical to develop a hardware and software list to accomplish this. It is their collective opinion that this use is already an approved application for the PSDN and most likely will not be subject to the governance guidelines that have yet to be solidified.

Dedicated 911 and dispatching services for the following communities:

ANDOVER - ASHFORD - BOLTON - COLUMBIA - COVENTRY - EAST WINDSOR - ELLINGTON
MANSFIELD - SOMERS - STAFFORD - TOLLAND - UNION - VERNON - WILLINGTON

Report Date:	1-Nov-12
--------------	----------

First Niagara - Municipal Operating Fund 8317

Operating Funds

30-Sep-12	Balance	\$	93,631.50	Small Bus. Checking
	Debits	\$	(31,401.85)	
	Deposits	\$	9,952.29	
	Interest	\$	2.24	0.03 APYE
31-Oct-12	Balance	\$	72,184.18	

First Niagara - State Operating Fund 6052

Operating Funds

30-Sep-12	Balance	\$	86,409.85	Non Profit Now Checking
	Debits	\$	(91,805.26)	
	Deposits	\$	73,008.40	
	Interest	\$	-	0.000 APYE
31-Oct-12	Balance	\$	67,612.99	

First Niagara - Money Mkt. Savings 9270

Obligations & Encumbered Funds

30-Sep-12	Balance	\$	20,368.29	Prem. Bus. Money Mkt. Savings
	Debits	\$	-	w/ Overdraft Protection for 8317
	Deposits	\$	-	
	Interest	\$	0.55	0.03 APYE
31-Oct-12	Balance	\$	20,368.84	

First Niagara - Prem. Bus, Money Mkt. Savings 5929

Obligations & Encumbered Funds

30-Sep-12	Balance	\$	499,023.37	Premium Bus. Money Mkt. Savings
	Debits	\$	-	from 8317
	Deposits	\$	-	
	Interest	\$	135.37	0.30 APYE
31-Oct-12	Balance	\$	499,158.74	

First Niagara - Prem. Bus, Money Mkt. Savings 6409

State Funds Money Mkt.

30-Sep-12	Balance	\$	125,017.04	Premium Bus. Money Mkt. Savings
	Debits	\$	(70,000.00)	from 6052
	Deposits	\$	-	w/ Overdraft Protection for 6052
	Interest	\$	8.81	0.10 APYE
31-Oct-12	Balance	\$	55,025.85	

First Niagara - Support Svcs. 6060

Support Services Funds

30-Sep-12	Balance	\$	10,012.39	Comm. Money Mkt. Savings
	Debits			
	Deposits	\$	-	
	Interest	\$	0.27	0.03 APYE
31-Oct-12	Balance	\$	10,012.66	

First Niagara - Firehouse Prgm. 6391

Firehouse Interface

30-Sep-12	Balance	\$	956.71	non-profit checking
	Debits	\$	(10.00)	
	Deposits	\$	3,750.00	
	Interest	\$	-	0.00 APYE
31-Oct-12	Balance	\$	4,696.71	

New Financial Format Report March 1, 2012

NOTE: Rockville Bank Monthly statement not received due to Hurricane Sandy - delayed

Rockville Bank - 9177 (TF)

Funds from Tower Fund

30-Sep-12	Balance	\$	42,267.32	Checking
	Debits	\$	(23,317.00)	
	Deposits	\$	-	
	Interest	\$	0.77	0.05 APYE
31-Oct-12	Balance	\$	18,951.09	

Rockville Bank - 8616 (TF)

Funds from Tower Fund

30-Sep-12	Balance	\$	240,949.29	Sig. Money Mkt. Started 1-3-11
	Debits	\$	-	from 9177
	Deposits	\$	20,000.00	
	Interest	\$	38.50	0.20 APYE
31-Oct-12	Balance	\$	260,987.79	

Rockville Bank - 5870 SS

Support Services Funds

30-Sep-12	Balance	\$	1,782.96	Checking
	Debits	\$	-	
	Deposits	\$	-	
	Interest	\$	0.06	0.05 APYE
31-Oct-12	Balance	\$	1,783.02	

Savings Institute Bank & Trust

Obligations & Encumbered Funds

30-Sep-12	Balance	\$	150,999.22	Money Market w/ checking
	Debits	\$	-	
	Deposits	\$	-	
	Interest	\$	34.04	0.25 APYE
31-Oct-12	Balance	\$	151,033.26	

Summary of Account Balances

1-Oct-12 For BOD November 2012

FN 8317	Municipal Operating Fund	\$	72,184.18	checking
FN 6052	State Operating Fund	\$	67,612.99	checking
FN 9270	Obligations & Encumbered Funds	\$	20,368.84	MM savings
FN 5929	Obligations & Encumbered Funds	\$	499,158.74	MM savings
FN 6060	Support Services	\$	10,012.66	MM savings
FN 6391	Firehouse Checking Acct.	\$	4,696.71	checking
FN 6409	State Funds Money Mkt.	\$	55,025.85	MM savings
	FN Total	\$	729,059.97	
RB 9177	Tower Funds	\$	18,951.09	checking
RB 8616	Tower Funds	\$	260,987.79	MM savings
RB 5870	Support Services	\$	1,783.02	checking
	RB Total	\$	281,721.90	10/31/2012
SIB&T 1841	Obligations & Encumbered Funds	\$	151,033.26	MM savings
	SIB&T Total	\$	151,033.26	
	Total all accounts, all banks:	\$	1,161,815.13	

Corporate Financial Obligations			Date:	1-Nov-12
Accrued Employee Liability	11-Nov-12	\$	76,265.06	<i>Listed @ 100% obligation.</i>
Acrued Liability - Retirement	30-Jun-11	\$	92,401.00	<i>Listed @ 100% obligation. Built into operating budget.</i>
Loan Balance	17-Oct-12	\$	272,996.86	<i>Listed @ 100% obligation. Built into operating budget.</i>
	Total:	\$	441,662.92	
Encumbered Operating Expenses				
Operating Reserve Fund	2 months	\$	230,000.00	est. \$115,000.00 per month avg.
Vehicle Replacement		\$	24,000.00	\$6,000.00 added annually, 2012-13 added 7-1-12
* Emergency Event Fund		\$	10,000.00	
	Total:	\$	264,000.00	
Encumbered Project Expenses <i>Authorized</i>				
Coventry Tower Radio Upgrades		\$	55,000.00	<i>State Tech. - In Progress</i>
Radio replacement & Narrow				<i>Radio replacement BH - ordered and</i>
Banding Project 453.275		\$	20,000.00	<i>Narrow banding expenses.</i>
VHF Paging 153.125	5 units - 3 complete	\$	24,500.00	<i>Placed on hold - Dec. 7, 2011</i>
Micro wave repair - Tactical Comm.		\$	20,000.00	<i>Authorized June 2012</i>
Radio review for Tactical Contract		\$	10,000.00	<i>Authorized June 2012</i>
Board Rm Training center		\$	5,800.00	<i>Authorized June 2012</i>
IT - Plotter		\$	5,700.00	<i>Authorized July 2012</i>
Hebron Radio Up-grade		\$	40,000.00	<i>Authorized July 2012</i>
	Total:	\$	181,000.00	
Encumbered Project Expenses <i>Pending</i> <i>Estimated full project costs.</i>				
Dispatch Console Upgrade		\$	275,000.00	
Dispatch Furniture & Floor Replacement		\$	70,000.00	<i>Committee moving forward</i>
UHF Radio Replacement 453.275		\$	63,000.00	<i>System build out</i>
Infrastructure Maint. (Radio & Tower)		\$	10,000.00	<i>non scheduled maint.</i>
UHF Radio Replacement 453.375		\$	12,000.00	<i>Gates Hill - placed on hold 12-7-11</i>
	Total:	\$	430,000.00	
Sum of all obligations and encumbered expenses:			Total: \$	1,316,662.92

Capital Improvements OSET Report				Date:	13-Nov-12			
Active Projects								
Project Description	TN Project #	Est. full cost	Est. Reimbursement	Date of request	OSET Approval date	final papers sent for payment to OSET	payment received - check #	STATUS
Client computer upgrades (3) & New World upgrade		\$ 13,361.94	\$ 3,680.97	3-Apr-12	pending partial approval?	5-Sep-12	NW reimbursement of \$3,000.00 Ck #13943825 10-17-12	OPEN
Board Room - Training Station		\$ 5,713.10	\$ 2,856.55	3-Aug-12	10-Oct-12			OPEN
Plotter		\$ 5,768.25	\$ 2,884.12	5-Sep-12	10-Oct-12	13-Nov-12		OPEN
Bald Hill Lo Band radio replacements	12-10-013-0	\$ 25,000.00	\$ 12,500.00		pending submission			
Hebron Radio Up-grades					pending submission			
Bald Hill Roof Project		\$ 6,400.00	\$ 3,200.00	5-Nov-12				
East Windsor / BBFD 153.125					pending submission			
<i>Final submitted to OSET, Amount pending for reimbursement: Nov. 11, 2012</i>			\$ 3,680.97					
<i>Request submitted and pending approval of project.</i>			\$ 3,200.00					

Notes:
Partial approval pending clarification 8-29-12 Received PO for \$3,000.00 - NW upgrade
Project not complete 11-13-12
Economy Home Improvement - in progress

1:41 PM
 11/09/12
 Cash Basis

TOLLAND COUNTY MUTUAL AID Profit & Loss Budget vs. Actual July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
Income				
911 Fund (OSET)	388,828.54	777,657.08	-388,828.54	50.0%
Administrative Paging Fees	75.00	2,250.00	-2,175.00	3.3%
Alarm Fees	27,812.50	53,000.00	-25,187.50	52.5%
Capital Expense Reimbursement	23,065.91	50,000.00	-26,934.09	46.1%
CMED	28,020.00	58,040.00	-28,020.00	50.0%
Firehouse Interface	3,750.00	2,500.00	1,250.00	150.0%
Interest	687.49	2,300.00	-1,632.51	29.0%
Program Income				
Member Assessments	363,842.19	422,005.00	-58,162.81	86.2%
Membership Dues	14,520.78	20,025.00	-5,504.22	72.5%
Support Services	9,625.02	10,500.00	-874.98	91.7%
Total Program Income	387,987.99	452,530.00	-64,542.01	85.7%
Tower Rental - Cell	11,872.50	28,014.00	-16,341.50	41.7%
Training Reimbursement	2,178.00	5,000.00	-2,822.00	43.6%
Uncategorized Income	0.00	0.00	0.00	0.0%
Total Income	874,057.93	1,429,291.08	-555,233.15	61.2%
Expense				
ADMINISTRATION				
Administrative Paging (QV)	0.00	2,250.00	-2,250.00	0.0%
Business Expenses				
FCC - Lic.	430.00	1,000.00	-570.00	43.0%
Business Expenses - Other	346.79	850.00	-503.21	40.8%
Total Business Expenses	776.79	1,850.00	-1,073.21	42.0%
Contract Services				
Accounting Fees	7,490.00	8,000.00	-510.00	93.6%
Consultant Services	2,185.00	1,000.00	1,185.00	218.5%
Legal Fees	3,540.10	1,062.00	2,478.10	333.3%
Total Contract Services	13,215.10	10,062.00	3,153.10	131.3%
Copier Lease	1,217.68	2,778.00	-1,560.32	43.8%
Good & Welfare	18.03	500.00	-481.97	3.6%
Insurance				
Apparatus & Portable Equipment	383.50	1,600.00	-1,216.50	24.0%
Package (Property, Liability)	5,120.72	19,500.00	-14,379.28	26.3%
Umbrella	368.50	1,500.00	-1,131.50	24.6%
Total Insurance	5,872.72	22,600.00	-16,727.28	26.0%
Membership dues	0.00	500.00	-500.00	0.0%
Mortgage	11,852.44	35,640.00	-23,787.56	33.3%
Office Supplies	502.33	2,500.00	-1,997.67	20.1%
Postage	267.15	500.00	-232.85	53.4%
Sales Tax	843.00			
Total ADMINISTRATION	34,365.24	79,180.00	-44,814.76	43.4%

1:41 PM
 11/09/12
 Cash Basis

TOLLAND COUNTY MUTUAL AID
Profit & Loss Budget vs. Actual
 July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
Building & Grounds Expenses				
Diesel Fuel for Generator	0.00	450.00	-450.00	0.0%
FPT - Sprinklers/Alarm	626.00	1,200.00	-574.00	52.2%
Janitorial Services	2,340.00	7,635.00	-5,295.00	30.6%
Lawn Care	2,124.00	4,800.00	-2,676.00	44.3%
Maintenance & Repair	3,488.75	13,800.00	-10,311.25	25.3%
Pest Control	200.00	500.00	-300.00	40.0%
Security System	0.00	200.00	-200.00	0.0%
Snow Removal	0.00	1,250.00	-1,250.00	0.0%
Supplies	468.80	1,300.00	-831.20	36.1%
Utilities				
Cell Phones	909.07	3,200.00	-2,290.93	28.4%
Electricity				
Electricity - Bald Hill	5,318.19	14,500.00	-9,181.81	36.7%
Electricity - Tolland Green	4,539.82	14,500.00	-9,960.18	31.3%
Total Electricity	9,858.01	29,000.00	-19,141.99	34.0%
Heating Oil	584.67	6,000.00	-5,415.33	9.7%
Internet & Cable TV	746.44	2,280.00	-1,533.56	32.7%
Internet Bald Hill	329.32	1,044.00	-714.68	31.5%
Propane	1,457.87	1,700.00	-242.13	85.8%
Telephone	6,582.34	13,500.00	-6,917.66	48.8%
Trash Collection	488.00	1,128.00	-660.00	41.5%
Water	228.16	500.00	-271.84	45.6%
Water - Fire Protection	136.92	550.00	-413.08	24.9%
Water Cooler	172.25	400.00	-227.75	43.1%
Total Utilities	21,473.05	59,302.00	-37,828.95	36.2%
Building & Grounds Expenses - Other	101.36			
Total Building & Grounds Expenses	30,819.96	90,437.00	-59,617.04	34.1%
OPERATIONS				
Capital Purchases	8,173.25	60,000.00	-51,826.75	13.6%
Computer Expenses	2,634.47	12,550.00	-9,915.53	21.0%
Equipment Repairs	23,807.21	30,000.00	-6,192.79	79.4%
FEMA/PISIC Deployment				
Deployment Expenses	45.00			
Mileage related to deployment	35.52			
Total FEMA/PISIC Deployment	80.52			
Lease				
Storage (off-site)	0.00	1,560.00	-1,560.00	0.0%
Tower Space	1,700.00	4,800.00	-3,100.00	35.4%
Total Lease	1,700.00	6,360.00	-4,660.00	26.7%

1:41 PM

11/09/12

Cash Basis

TOLLAND COUNTY MUTUAL AID Profit & Loss Budget vs. Actual July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
Maintenance Contracts				
Computers (Fuss & O'Neill)	14,767.86	30,000.00	-15,232.14	49.2%
Firehouse Interface	960.00			
Generator	1,112.63	1,200.00	-87.37	92.7%
Mapping Software (ESRI)	0.00	1,500.00	-1,500.00	0.0%
New World Systems (CAD)	3,872.00	21,000.00	-17,128.00	18.4%
Powerphone	4,350.00	4,350.00	0.00	100.0%
QV Alpha Paging	3,465.00	3,350.00	115.00	103.4%
Recorder	3,494.00	3,350.00	144.00	104.3%
Telephone	0.00	1,200.00	-1,200.00	0.0%
Total Maintenance Contracts	32,021.49	65,950.00	-33,928.51	48.6%
Support Services				
SS - Motor Vehicle Exp.	3,184.00	2,000.00	1,184.00	159.2%
SS New Equipment	0.00	4,000.00	-4,000.00	0.0%
SS Repair & Maint	114.95	2,000.00	-1,885.05	5.7%
SS Training	0.00	2,500.00	-2,500.00	0.0%
Total Support Services	3,298.95	10,500.00	-7,201.05	31.4%
Training	1,767.09	5,200.00	-3,432.91	34.0%
Travel	86.47	250.00	-163.53	34.6%
Vehicle				
Fuel	1,523.21	5,200.00	-3,676.79	29.3%
Maintenance & Repairs	762.14	1,500.00	-737.86	50.8%
Total Vehicle	2,285.35	6,700.00	-4,414.65	34.1%
Website	128.70	1,000.00	-871.30	12.9%
Total OPERATIONS	75,983.50	198,510.00	-122,526.50	38.3%
PERSONNEL				
CAD Maintenance	0.00	0.00	0.00	0.0%
Finance Director	0.00	0.00	0.00	0.0%
Health Insurance				
Dental & Life Insurance	6,674.20	14,441.00	-7,766.80	46.2%
Medical Insurance	48,537.58	145,700.00	-99,162.44	31.9%
Total Health Insurance	53,211.76	160,141.00	-108,929.24	33.2%
Payroll Fees	866.76	3,000.00	-2,133.24	28.9%
Payroll Taxes	78,602.42	230,259.00	-151,656.58	34.1%
Retirement	28,915.68	91,000.00	-62,084.32	31.8%
Secretary	450.00	1,400.00	-950.00	32.1%
Uniforms	480.69	2,500.00	-2,019.31	19.2%
Wages	201,915.69	539,000.00	-337,084.31	37.5%
Worker's Compensation Insurance	2,621.22	3,350.00	-728.78	78.2%
Total PERSONNEL	367,064.22	1,030,650.00	-663,585.78	35.6%
Total Expense	508,232.92	1,398,777.00	-890,544.08	36.3%
Net Income	365,825.01	30,514.08	335,310.93	1,198.9%

