



TOLLAND COUNTY MUTUAL AID FIRE SERVICE INC.

56 TOLLAND GREEN P.O. BOX 6 TOLLAND CT. 06084

Proudly serving since 1950

Dispatch: 860-875-2543 Operations Director: 860-872-2421 Finance Manager: 860-871-8684 Fax: 860-872-0382

Visit us at: www.tollandcounty911.org



Meeting Minutes Board of Directors JANUARY 11, 2012

Officers and Directors present: President D. Eaton, Vice President W. Fletcher, Secretary C. Hammick, Treasurer M. Gergler, Dir. D. Dagon, Dir. C. Dowling, Dir. J. Fisher, Dir. J. Barton, Finance Director J. Turner and Operations Dir. T. Millix

President D. Eaton called the meeting to order at 19:02

Correspondence: C. Hammick stated that we still need two departments to host County Meetings for March and November.

C. Dowling made a motion to accept the Secretary's report as written, seconded by M. Gergler. Passed

Finance Report: See attached report

W. Fletcher made a motion to accept the Finance Director's report as written, seconded by D. Dagon. Passed

Operations Director's Report: See attached report

Finance Committee Report: Still working on the budget.

- 1099's need to be issued for Donna Jellen and Jack Turner for their vendor status in 2011. (Jack for the portion of time he was acting Fin.Dir.)
- Budget vs Assessment. Discussion
 - Assessment will be presented at \$2.90. Budget will continue to be worked on and presented at a later date.
 - Records retention policy. Still in process
 - Still studying the Firehouse Software quote of approx.. \$15,000

W. Fletcher made a motion to recommend at the County Chief's meeting an assessment rate of \$2.90, seconded by D. Dagon. Passed

Personnel:

- Still in contract negotiations.
- We have advertised for a part-time position.

Equipment and Grounds:

- A tree and some limbs were cut down on the side of the building.
- Security system will be running soon

Rado Committee: See attached report

Unfinished business:

- The Post Storm Incident Committee has been meeting regularly. They met with a CL&P representative last night. The Committee will try to have a report as to what has been accomplished and what the committee still wants to do at the County Meeting next week. The PSIC will eventually bring a list of things that need to be done to the Board so the financial aspect of any projects can be discussed.
- President Eaton met with the Dive Commanders last Thursday. The Dive Team was asked if they could use a different frequency that is less populated.

Dedicated 911 and dispatching services for the following communities:

ANDOVER - ASHFORD - BOLTON - COLUMBIA - COVENTRY - EAST WINDSOR - ELLINGTON
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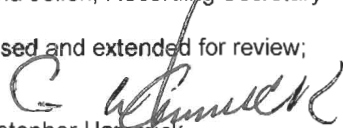


- The "I-Am-Responding" program was discussed. We could utilize the Ever Bridge system, which is a state system that is free. The dive team could use either of these systems to know who is responding.
- T. Millix will look into the Ever Bridge system.
- There was a committee formed regarding May Days. A draft policy has been made and was submitted to the Board. This policy will be tabled until the next meeting.

C. Hammick made a motion to adjourn at 21:35, seconded by C. Dowling.

Respectfully submitted,
Donna Jellen, Recording Secretary

Revised and extended for review;


Christopher Hammick
Secretary
TCMAFS

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BOARD OF DIRECTORS

Attendance Roster

2010

TCMAFS OFFICERS

		Present	Absent	Late
PRESIDENT*	DAVID EATON Union FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICE PRESIDENT	WAYNE FLETCHER Ashford FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SECRETARY	CHRISTOPHER HAMMICK Vernon FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TREASURER**	MICHAEL GERGLER** Mansfield FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BOARD MEMBERS AT LARGE

DIRECTOR*	JOHN FISHER Vernon FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DIRECTOR	CURT DOWLING Andover FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DIRECTOR*	DAVID DAGON Mansfield FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DIRECTOR	JOHN LITTELL Tolland FD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DIRECTOR***	JAMES BARTON*** Warehouse Point FD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TCMAFS EXECUTIVE OFFICERS

FINANCE DIRECTOR	JOHN TURNER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OPERATIONS DIRECTOR	TYLER MILLIX	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GUESTS	1. Ed Pass H&T 2nd member.			
	2. _____			
	3. _____			

* = POSITION TO BE ELECTED 2012

MEETING DATE 01/11/2012

**= Finishing balance of John Turners position of Treasurer.

***= Finishing Michael Gerglers unfinished Board position after being elected treasurer.

Rev 5/2011

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January 11, 2012

To: Board Members

From: Operations Director Tyler Millix

Re: Operations Report

Below are the main projects I have been involved in over the past month or so. Please feel free to call or email if you need clarification on anything.

CAD

The contract for the upgrade has finally been signed and we will be establishing an implementation date in the near future. As previously reported, we successfully negotiated a reduced cost to New World for their services.

A formal quote for the Firehouse Software interface was received and distributed to the Finance Director and Chairman of the Finance Committee for their review.

It was previously reported that we would have to replace the CAD workstations due to the new CAD version. We discovered we can increase their capacity and get a few more years out of them.

Hebron & Windham Update

Hebron – We are in a holding pattern at this point. The testing we conducted went very well and the FD is pleased with the coverage we can provide. I have been told that we are just waiting for the RFP to be made public and that the process should move quickly. Evidently, Hebron has informed KX that they do not wish to use their services any longer but I have not been officially informed of that yet.

Windham – Based on the last Town Council Meeting I think this issue is dead for the time being. Basically, WW has been told that the Town is supporting them and will continue to assist them when needed. If anything different comes up I will inform the Board.

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Security System Project

The contract has been signed and we are waiting for an install date from the vendor. Internet has been installed at the tower so we can monitor the cameras in the dispatch room.

Other

- The Coventry project is finally moving forward. All the radios have been ordered with an expected delivery date in February. The 453.275 radio has been ordered for quite some time now and that should be in during the first part of February.
- Information gathering and cost analysis continues with the Post Incident Review Committee.
- All radios are in performing appropriately. We continue to field a few complaints from JMH regarding med patches. We had a meeting this week and it was felt that the issues they are experiencing are internal to the hospital. (Phone lines, staff etc.) At this point the equipment is performing correctly and we will continue to evaluate the issues as they arise.
- If you recall, we purchased a QA / Accreditation Program through Powerphone. After some modification and analysis of implementation procedures we are ready to train the staff and begin using it. Basically, the QA program will be used to evaluate the staff from the moment the phone is answered to the formal closing of a call on the radio. There is a lot more to the program that I will review during the meeting, but the ultimate goal is to ensure consistency within the center. One of the concerns moving forward was being able to allow the time for proper evaluation of the calls. It is anticipated that at least 8 hours a week will be utilized performing this function. We are able to manipulate the schedule during the week without additional labor costs to allow Scott the necessary time to do the initial review, and any inconsistencies found will be my responsibility to address and correct. Should the need arise to increase the time for reviews I will provide a proposal to the Finance Director and Personnel Director outlining the needs.

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- Over the last few days QV began transitioning over to their new center and in the process moved quite a few circuits for the alpha paging. Since the move, the CAD is rejecting the alpha paging interface. When we try and send a page through the CAD the Genex driver shuts down and we have to manually restart it. We are paging on the backup system. However, this is not an ideal situation. They are working on the issue diligently but as of noon today there is no resolution.
- I will report on the use of the Everbridge reverse notification system as well as the lamresponding system for County use.

If you have any questions or concerns please don't hesitate to call or email at any time.

Tyler F. Millix

Tyler F. Millix, Operations Director
Tolland County Mutual Aid Fire Service Inc.

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First Niagara - Municipal Operating Fund 8317

Small Bus. Checking

Report Date: 31-Dec-11

30-Nov-11	Balance	\$	113,516.68	
	Debits	\$	(26,412.52)	
	Deposits	\$	26,377.32	
	Interest	\$	5.00	0.05 APYE
31-Dec-11	Balance	\$	113,486.48	

First Niagara - Money Mkt. Savings 9270

Prem. Bus. Money Mkt. Savings

30-Nov-11	Balance	\$	70,309.98	w/ Overdraft Protection for 8317
	Debits	\$	-	
	Deposits	\$	-	
	Interest	\$	10.69	0.18 APYE
30-Dec-11	Balance	\$	70,320.67	

First Niagara - Prem. Bus. Money Mkt. Savings 5929

Premium Bus. Money Mkt. Savings

30-Nov-11	Balance	\$	311,278.26	from 8317
	Debits	\$	-	
	Deposits	\$	-	Transferred from 8317
	Interest	\$	83.16	0.32 APYE
31-Dec-11	Balance	\$	311,361.42	

First Niagara - State Operating Fund 6052

Non Profit Now Checking

30-Nov-11	Balance	\$	123,042.15	
	Debits	\$	(79,589.42)	
	Deposits	\$	-	
	Interest	\$	-	0.000 APYE
31-Dec-11	Balance	\$	43,452.73	

First Niagara - Support Svcs. 6060

Comm. Money Mkt. Savings

30-Nov-11	Balance	\$	10,009.62	
	Debits			
	Deposits	\$	-	
	Interest	\$	0.55	0.06 APYE
31-Dec-11	Balance	\$	10,010.17	

Rockville Bank - 9177

Checking

30-Nov-11	Balance	\$	85,130.48	
	Debits	\$	-	
	Deposits	\$	2,300.00	
	Interest	\$	7.24	0.10 APYE
31-Dec-11	Balance	\$	87,437.72	

Rockville Bank - 8616

Sig. Money Mkt. Started 1-3-11

30-Nov-11	Balance	\$	190,528.95	from 9177
	Debits	\$	-	
	Deposits	\$	-	
	Interest	\$	40.46	0.25 APYE
31-Dec-11	Balance	\$	190,569.41	

New Fin. Report Format 1-1-2011

Rockville Bank - 5870 SS

Checking

30-Nov-11	Balance	\$	5,801.00	
	Debits	\$	-	
	Deposits	\$	-	
	Interest	\$	0.49	0.10 APYE
31-Dec-11		\$	5,801.49	
		\$	(4,950.00)	Encumbered for trailer
31-Dec-11	Balance	\$	851.49	

Savings Institute Bank & Trust

Money Market w/ checking

30-Nov-11	Balance	\$	150,624.73
	Debits	\$	-
	Deposits	\$	-
	Interest	\$	49.53
31-Dec-11	Balance	\$	150,674.26

Summary of Account Balances

31-Dec-11

FN 8317	\$	113,486.48
FN 9270	\$	70,320.67
FN 5929	\$	311,361.42
FN 6052	\$	43,452.73
FN 6060	\$	10,010.17
FN Total	\$	548,631.47

RB 8616	\$	190,569.41
RB 5870	\$	5,801.49
RB 9177	\$	87,437.72
RB Total	\$	283,808.62

SIB&T 1841	\$	150,674.26
SIB&T Total	\$	150,674.26

Total all accounts, all banks: \$ 983,114.35

FINANCIAL OBLIGATIONS

Date: 4-Jan-12

Accrued Employee Liability	4-Jan-12	\$	75,297.05
Accrued Liability - Retirement	30-Jun-11	\$	92,401.00
Loan Balance	19-Dec-11	\$	285,837.73
Total:		\$	453,535.78

Encumbered Operating Expenses

Operating Reserve Fund	2 months	\$	230,000.00	est. \$115,000.00 per month avg.
Vehicle Replacement		\$	18,000.00	\$6,000.00 added annually, 2011-12 added 7-1-11
* Emergency Event Fund		\$	10,000.00	
Total:		\$	258,000.00	

Encumbered Project Expenses Authorized

Coventry Tower Radio Upgrades		\$	55,000.00	<i>Tied up with State Tech.</i>
Radio replacement & Narrow Banding Project 453.275		\$	20,000.00	<i>Radio replacement BH - ordered and Narrow banding expenses.</i>
VHF Paging 153.125	5 units	\$	24,500.00	<i>Placed on hold - Dec. 7, 2011</i>
TN - Tower site Security upgrades		\$	27,396.00	<i>pending OSET approval</i>
Micro wave repair - RS-3		\$	1,000.00	<i>Authorized 9-22-11</i>
Total:		\$	127,896.00	

Encumbered Project Expenses Pending Estimated full project costs.

Dispatch Console Upgrade		\$	250,000.00	
Dispatch Furniture Replacement		\$	40,000.00	
UHF Radio Replacement 453.375		\$	63,000.00	<i>System build out</i>
Infrastructure Maint. (Radio & Tower)		\$	10,000.00	<i>non scheduled maint.</i>
UHF Radio Replacement 453.375		\$	12,000.00	<i>Gates Hill - placed on hold 12-7-11</i>
Total:		\$	375,000.00	

**Sum of all obligations and
encumbered expenses:**

Total: \$ 1,214,431.78

Capital Improvements OSET Report									
Project Description	TN Project #	Est. full cost	Date:	10-Jan-12	Date of request	OSET Approval date	final papers sent for payment to OSET	payment received - check #	STATUS
New World - CAD-View		\$ 6,000.00	\$	3,000.00	1-Feb-11	13-Jun-11	May 10, 2011 & June 9, 2011	July 5, 2011 Check #13493508	CLOSED
Telephone Upgrade		\$ 5,245.00	\$	2,622.50	26-Apr-11	13-Jun-11	14-Jun-11	Sept. 17, 2011 Check # 13542074	CLOSED
Coventry Tower 33.44 UHF/Lo Band X multi ch.	09-10-002 C&E	\$ 19,645.00	\$	9,822.50	6-Jun-11	30-Jun-11	19-Dec-11		OPEN
Coventry Tower 153.125 VHF paging	11-01-001C C&E	\$ 12,736.50	\$	6,368.25	6-Jun-11	30-Jun-11	19-Dec-11		OPEN
Bald Hill Tower 453.275 Repeater replacement	08-08-001 Tactical Comm	\$ 11,930.28	\$	5,965.14	13-Jun-11	30-Jun-11			OPEN
Status Monitor - dispatch room		\$ 4,500.00	\$	2,250.00	14-Jun-11	19-Jul-11	27-Dec-11		OPEN
Shower renovation - facility		\$ 3,600.00	\$	1,800.00	14-Jun-11	19-Jul-11	21-Oct-11		OPEN
VHF paging 153.125 Mansfield & Soapstone	11-01-001S 11-01-001M	\$ 25,473.00	\$	12,736.50	26-Jul-11	3-Aug-11	18-Nov-11		OPEN
Bald Hill Tower & 56 Tolland Green - Security		\$ 27,396.00	\$	13,698.00	18-Nov-11	7-Dec-11			OPEN
Client computer upgrades (3) & New World upgrade		\$ 18,000.00	\$	9,000.00	pending				
Final submitted to OSET, Amount pending for reimbursement: Jan. 10, 2012			\$	32,977.25					
State Technical Advisory Committee									
Project Description	TN Project #	Est. full cost	Est.	Reimbursement	Date of request	Committee Approval date	final papers sent for payment	STATUS	
Coventry Tower 33.80		\$ 20,000.00	\$	20,000.00	requesting agenda item del. 7-7-11	Rec'd - sent to Tactical		OPEN	
Coventry Tower 33.78		\$ 20,000.00	\$	20,000.00	same as above	Rec'd - sent to Tactical		OPEN	

Reimbursements - State of Connecticut

Training Funds 2011-2012

10-Jan-12

Funds Available \$ -

Amount	Activity	Date Submitted	Date Paid	Amount Paid	Check #
#1. \$ 483.66	Tyler to APCO Atlantic	11-Nov-11			OPEN
#2 \$ 369.00	Tom Smith Powerphone				Pending - Feb. 2012 attendance
#3 \$ 460.00	APCO Dispatcher Dues x 5	22-Nov-11			OPEN

\$ 943.66 Balance pending payment by OSET, all paperwork submitted, Jan. 10, 2012

10:27 AM

01/10/12

Cash Basis

TOLLAND COUNTY MUTUAL AID

Profit & Loss Detail

December 2011

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
Income									
Alarm Fees									
Invoice	12/2/2011	839-1...	SPORTS WORLD	ANNUAL FE...		Accounts Rec...	250.00	250.00	250.00
Invoice	12/2/2011	570-1...	SWORDS	ANNUAL FE...		Accounts Rec...	250.00	250.00	500.00
Invoice	12/9/2011	568-1...	ROSE COMMONS	ANNUAL FE...		Accounts Rec...	250.00	250.00	750.00
Invoice	12/9/2011	562-1...	HARKINS, JOHN	Quarterly fee ...		Accounts Rec...	62.50	62.50	812.50
Invoice	12/12/2011	627-1...	TOLLAND JAIL	ANNUAL FE...		Accounts Rec...	250.00	250.00	1,062.50
Invoice	12/12/2011	636-1...	Town of Tolland - P...	ANNUAL FE...		Accounts Rec...	250.00	250.00	1,312.50
Invoice	12/12/2011	617-1...	Town of Tolland - P...	ANNUAL FE...		Accounts Rec...	250.00	250.00	1,562.50
Invoice	12/12/2011	901-1...	Morgan, David	ANNUAL FE...		Accounts Rec...	250.00	250.00	1,812.50
Invoice	12/14/2011	531-1...	SWIFT	ANNUAL FE...		Accounts Rec...	250.00	250.00	2,062.50
Invoice	12/14/2011	848-1...	WORLD WIDE/OL...	ANNUAL FE...		Accounts Rec...	250.00	250.00	2,312.50
Invoice	12/19/2011	833-1...	TAYLOR, PATRICIA	ANNUAL FE...		Accounts Rec...	250.00	250.00	2,562.50
Invoice	12/19/2011	505-1...	STAFFORD SAVIN...	ANNUAL FE...		Accounts Rec...	250.00	250.00	2,812.50
Invoice	12/19/2011	871-1...	BOLTON RESIDEN...	ANNUAL FE...		Accounts Rec...	250.00	250.00	3,062.50
Invoice	12/19/2011	872-1...	EASTMAN	ANNUAL FE...		Accounts Rec...	250.00	250.00	3,312.50
Invoice	12/19/2011	874-1...	PITKAT CONGRE...	ANNUAL FE...		Accounts Rec...	250.00	250.00	3,562.50
Invoice	12/19/2011	875-1...	VERNON HOUSIN...	ANNUAL FE...		Accounts Rec...	250.00	250.00	3,812.50
Invoice	12/21/2011	764-1...	TOWN OF ELLING...	ANNUAL FE...		Accounts Rec...	250.00	250.00	4,062.50
Invoice	12/23/2011	578-1...	ADAMS	ANNUAL FE...		Accounts Rec...	250.00	250.00	4,312.50
Invoice	12/30/2011	584-1...	BAKERS COUNTR...	ANNUAL FE...		Accounts Rec...	250.00	250.00	4,562.50
Total Alarm Fees								4,562.50	4,562.50
Interest									
Deposit	12/31/2011			Interest		RB Savings M...	25.97	25.97	25.97
Deposit	12/31/2011			Interest		SIBT Money ...	49.53	49.53	75.50
Deposit	12/31/2011			Interest		FN Savings 92...	10.69	10.69	86.19
Deposit	12/31/2011			Interest		FN Money Ma...	83.16	83.16	169.35
Deposit	12/31/2011			Interest		Support Servic...	0.55	0.55	169.90
Deposit	12/31/2011			Interest		FN Municipal ...	5.00	5.00	174.90
Total Interest								174.90	174.90
Program Income									
Member Assessments									
Invoice	12/7/2011	ELL9...	ELLINGTON 911 C...	ANNUAL FE...		Accounts Rec...	43,004.10	21,502.05	21,502.05
Total Member Assessments								21,502.05	21,502.05
Total Program Income								21,502.05	21,502.05
Tower Rental - Cell									
Invoice	12/30/2011	835-7...	AT&T Wireless	Rental of To...		Accounts Rec...	27,600.00	2,300.00	2,300.00
Total Tower Rental - Cell								2,300.00	2,300.00
Total Income								28,539.45	28,539.45

10:27 AM

01/10/12

Cash Basis

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Profit & Loss Detail

December 2011

Expense	Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
ADMINISTRATION										
Administrative Paging (QV)										
Check		12/20/2011	18761	QUINEBAUG VALL...	Admin Pagin...		FN Municipal ...	2,250.00	2,250.00	2,250.00
Total Administrative Paging (QV)									2,250.00	2,250.00
Business Expenses										
Check		12/14/2011	18757	SECRETARY OF S...	Corporation r...		FN Municipal ...	50.00	50.00	50.00
Total Business Expenses									50.00	50.00
Copier Lease										
Check		12/6/2011	18747	CIT TECHNOLOGY...	Copier Lease...		FN Municipal ...	211.41	211.41	211.41
Total Copier Lease									211.41	211.41
Good & Welfare										
Check		12/13/2011	debit	Big Y	Post Incident...		FN Municipal ...	46.73	46.73	46.73
Total Good & Welfare									46.73	46.73
Mortgage										
Check		12/23/2011	18765	First Niagara Bank, ...	Statement		FN Municipal ...	2,963.11	2,963.11	2,963.11
Total Mortgage									2,963.11	2,963.11
Office Supplies										
Check		12/7/2011	18749	W.B.MASON	Inv. #028222...		FN Municipal ...	47.90	47.90	47.90
Check		12/8/2011	18750	W.B.MASON	Inv. #028052...		FN Municipal ...	140.52	140.52	188.42
Check		12/12/2011	18755	STAPLES CREDIT ...	Purchase(s) ...		FN Municipal ...	49.99	49.99	238.41
Check		12/24/2011	18766	CBS	Inv. # 763256...		FN Municipal ...	31.50	31.50	269.91
Total Office Supplies									269.91	269.91
Postage										
Check		12/14/2011	18756	PURCHASE POWER	Postage refill		FN Municipal ...	107.99	107.99	107.99
Check		12/27/2011	18771	John W. Turner	Postage Vou...		FN Municipal ...	12.02	12.02	120.01
Total Postage									120.01	120.01
Total ADMINISTRATION									5,911.17	5,911.17
Building & Grounds Expenses										
Janitorial Services										
Check		12/2/2011	18743	ALL-BRITE & CO, I...	Building main...		FN Municipal ...	585.00	585.00	585.00
Check		12/31/2011	18777	ALL-BRITE & CO, I...	Building main...		FN Municipal ...	585.00	585.00	1,170.00
Total Janitorial Services									1,170.00	1,170.00
Lawn Care										
Check		12/14/2011	18758	CARLSON PROPE...	Inv. # 1283 G...		FN Municipal ...	1,065.50	1,065.50	1,065.50
Total Lawn Care									1,065.50	1,065.50

10:27 AM

01/10/12

Cash Basis

TOLLAND COUNTY MUTUAL AID

Profit & Loss Detail

December 2011

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
Maintenance & Repair									
Check	12/29/2011	18773	Dynamark Security ...	WO # 0812 b...		FN Municipal ...	195.00	195.00	195.00
Total Maintenance & Repair								195.00	195.00
Pest Control									
Check	12/24/2011	18767	WILLINGTON PES...	Inv. # 116430		FN Municipal ...	50.00	50.00	50.00
Total Pest Control								50.00	50.00
Supplies									
Check	12/9/2011	18752	STAR HARDWARE	Inv. #135106,...		FN Municipal ...	96.69	96.69	96.69
Total Supplies								96.69	96.69
Utilities									
Cell Phones									
Check	12/2/2011	18744	Verizon Wireless	Inv. #266126...		FN Municipal ...	246.65	246.65	246.65
Check	12/30/2011	18774	Verizon Wireless	Inv. #267553...		FN Municipal ...	246.27	246.27	492.92
Total Cell Phones								492.92	492.92
Electricity									
Electricity - Bald Hill									
Check	12/21/2011	18764	CONN LIGHT & PO...	Usage @ Toll...		FN Municipal ...	1,275.44	1,275.44	1,275.44
Total Electricity - Bald Hill								1,275.44	1,275.44
Electricity - Tolland Green									
Check	12/21/2011	18763	CONN LIGHT & PO...	Usage @ Toll...		FN Municipal ...	1,233.12	1,233.12	1,233.12
Total Electricity - Tolland Green								1,233.12	1,233.12
Total Electricity								2,508.56	2,508.56
Heating Oil									
Check	12/9/2011	18753	GOTTIER FUEL C...	Heating Oil D...		FN Municipal ...	1,158.70	1,158.70	1,158.70
Total Heating Oil								1,158.70	1,158.70
Internet & Cable TV									
Check	12/2/2011	18745	COMCAST	Billing Date N...		FN Municipal ...	184.89	184.89	184.89
Total Internet & Cable TV								184.89	184.89
Telephone									
Check	12/12/2011	18754	AT&T	Billing Date N...		FN Municipal ...	1,029.46	1,029.46	1,029.46
Check	12/30/2011	18775	AT&T	Billing Date D...		FN Municipal ...	8.14	8.14	1,037.60
Total Telephone								1,037.60	1,037.60
Trash Collection									
Check	12/6/2011	18748	WILLIMANTIC WA...	Inv. #106920...		FN Municipal ...	93.60	93.60	93.60
Total Trash Collection								93.60	93.60

10:27 AM

01/10/12

Cash Basis

TOLLAND COUNTY MUTUAL AID

Profit & Loss Detail

December 2011

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
Water									
Check	12/24/2011	18768	CONNECTICUT W...	domestic svc...		FN Municipal ...	99.97	99.97	99.97
Total Water							99.97	99.97	
Water Cooler									
Check	12/14/2011	18759	VILLAGE SPRING...	Inv. # 95626 ...		FN Municipal ...	33.50	33.50	33.50
Total Water Cooler							33.50	33.50	33.50
Total Utilities							5,609.74	5,609.74	5,609.74
Total Building & Grounds Expenses							8,186.93	8,186.93	8,186.93
OPERATIONS									
Capital Purchases									
Check	12/8/2011	18751	COMMUNICATION...	Inv. # 32301 ...		FN Municipal ...	12,736.50	12,736.50	12,736.50
Total Capital Purchases							12,736.50	12,736.50	12,736.50
Equipment Repairs									
Check	12/26/2011	18769	TACTICAL COMM...	Inv. # 7450		FN Municipal ...	1,371.75	1,371.75	1,371.75
Check	12/26/2011	18770	COMMUNICATION...	Inv. # 32313 t...		FN Municipal ...	830.75	830.75	2,202.50
Check	12/26/2011	18770	COMMUNICATION...	Inv. # 32314 ...		FN Municipal ...	665.00	665.00	2,867.50
Total Equipment Repairs							2,867.50	2,867.50	2,867.50
Lease									
Storage (off-site)									
Check	12/20/2011	18762	Vernon, Ellington, &...	6 months ren...		FN Municipal ...	780.00	780.00	780.00
Total Storage (off-site)							780.00	780.00	780.00
Tower Space									
Check	12/31/2011	18776	STANEK ELECTR...	Inv. #42055, ...		FN Municipal ...	1,200.00	1,200.00	1,200.00
Total Tower Space							1,200.00	1,200.00	1,200.00
Total Lease							1,980.00	1,980.00	1,980.00
Vehicle									
Fuel									
Check	12/2/2011	18746	EXXON MOBIL	Invoice #718...		FN Municipal ...	302.03	302.03	302.03
Total Fuel							302.03	302.03	302.03
Maintenance & Repairs									
Check	12/20/2011	18760	Franc Motors Inc.	Inv. #41716 ...		FN Municipal ...	497.01	497.01	497.01
Total Maintenance & Repairs							497.01	497.01	497.01
Total Vehicle							799.04	799.04	799.04
Total OPERATIONS							18,383.04	18,383.04	18,383.04

10:27 AM

01/10/12

Cash Basis

TOLLAND COUNTY MUTUAL AID

Profit & Loss Detail

December 2011

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
PERSONNEL									
Health Insurance									
Dental & Life Insurance									
Check	12/20/2011	1041	ANTHEM BLUE CR...	Inv. #313480...		State Operatin...	980.88	980.88	980.88
Total Dental & Life Insurance								980.88	980.88
Medical Insurance									
Check	12/19/2011	1040	STIRLING BENEFI...	Billing date 1...		State Operatin...	10,752.31	10,752.31	10,752.31
Total Medical Insurance								10,752.31	10,752.31
Total Health Insurance								11,733.19	11,733.19
Payroll Fees									
Check	12/7/2011		NEIS			State Operatin...	47.47	47.47	47.47
Check	12/14/2011		NEIS			State Operatin...	54.54	54.54	102.01
Check	12/21/2011		NEIS			State Operatin...	46.46	46.46	148.47
Check	12/28/2011		NEIS			State Operatin...	47.47	47.47	195.94
Total Payroll Fees								195.94	195.94
Payroll Taxes									
Check	12/7/2011		NEIS			State Operatin...	4,048.11	4,048.11	4,048.11
Check	12/14/2011		NEIS			State Operatin...	4,803.49	4,803.49	8,851.60
Check	12/21/2011		NEIS			State Operatin...	4,018.10	4,018.10	12,869.70
Check	12/28/2011		NEIS			State Operatin...	4,466.78	4,466.78	17,336.48
Total Payroll Taxes								17,336.48	17,336.48
Retirement									
Check	12/5/2011	1037	STATE OF CONN ...	Payment for ...		State Operatin...	7,882.46	7,882.46	7,882.46
Total Retirement								7,882.46	7,882.46
Secretary									
Check	12/27/2011	18772	DONNA JELLEN	For Secretary...		FN Municipal ...	150.00	150.00	150.00
Total Secretary								150.00	150.00
Wages									
Check	12/7/2011		NEIS			State Operatin...	9,444.44	9,444.44	9,444.44
Check	12/8/2011	1038	TOLLAND COUNT...	Union Dues f...		State Operatin...	111.67	111.67	9,556.11
Check	12/14/2011		NEIS			State Operatin...	11,976.62	11,976.62	21,532.73
Check	12/14/2011	1039	TOLLAND COUNT...	Union Dues f...		State Operatin...	115.65	115.65	21,648.38
Check	12/21/2011	1042	TOLLAND COUNT...	Union Dues f...		State Operatin...	103.71	103.71	21,752.09
Check	12/21/2011		NEIS			State Operatin...	9,545.92	9,545.92	31,298.01

10:27 AM
01/10/12
Cash Basis

TOLLAND COUNTY MUTUAL AID Profit & Loss Detail December 2011

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
Check	12/28/2011		NEIS			State Operatin...	10,710.91	10,710.91	42,008.92
Check	12/28/2011	1043	TOLLAND COUNT...	Union Dues f...		State Operatin...	115.65	115.65	42,124.57
Total Wages							42,124.57	42,124.57	42,124.57
Total PERSONNEL							79,422.64	79,422.64	79,422.64
Total Expense							111,903.78	111,903.78	111,903.78
Net Income							-83,364.33	-83,364.33	-83,364.33

9:53 AM

01/10/12

Cash Basis

TOLLAND COUNTY MUTUAL AID

Profit & Loss Budget vs. Actual

July 2011 through June 2012

	Jul '11 - Jun 12	Budget	\$ Over Budget	% of Budget
Income				
911 Fund (OSET)	378,948.22	757,896.00	-378,947.78	50.0%
Administrative Paging Fees	600.00	2,250.00	-1,650.00	26.7%
Alarm Fees	32,759.12	54,000.00	-21,240.88	60.7%
Capital Expense Reimbursement	5,622.50	32,000.00	-26,377.50	17.6%
CIMED	27,827.56	55,600.00	-27,772.44	50.0%
Interest	1,490.49	1,500.00	-9.51	99.4%
Program Income				
Member Assessments	404,573.58	428,200.00	-23,626.42	94.5%
Membership Dues	20,045.70	19,500.00	545.70	102.8%
Total Program Income	424,619.28	447,700.00	-23,080.72	94.8%
Tower Rental - Cell	16,100.00	400.00	-400.00	0.0%
Training Reimbursement	0.00			
Total Income	887,967.17	1,351,346.00	-463,378.83	65.7%
Expense				
ADMINISTRATION				
Administrative Paging (QV)	2,250.00	2,250.00	0.00	100.0%
Business Expenses	415.79	600.00	-184.21	69.3%
Contract Services				
Accounting Fees	6,355.18	7,500.00	-1,144.82	84.7%
Consultant Services	0.00	1,000.00	-1,000.00	0.0%
Legal Fees	0.00	600.00	-600.00	0.0%
Contract Services - Other	181.80			
Total Contract Services	6,536.98	9,100.00	-2,563.02	71.8%
Copier Lease	1,694.16	2,544.00	-849.84	66.6%
Good & Welfare	200.57	500.00	-299.43	40.1%
Insurance				
Apparatus & Portable Equipment	359.25	1,600.00	-1,240.75	22.5%
Package (Property, Liability)	4,984.53	20,000.00	-15,015.47	24.9%
Umbrella	362.75	1,500.00	-1,137.25	24.2%
Total Insurance	5,706.53	23,100.00	-17,393.47	24.7%
Membership dues	150.00	500.00	-350.00	30.0%
Mortgage	17,926.82	36,205.12	-18,278.30	49.5%
Office Supplies	1,079.65	4,800.00	-3,720.35	22.5%
Postage	399.16	1,000.00	-600.84	39.9%
Sales Tax	-0.09			
Total ADMINISTRATION	36,359.57	80,599.12	-44,239.55	45.1%
Building & Grounds Expenses				
Diesel Fuel for Generator	328.94	400.00	-71.06	82.2%
Janitorial Services	3,510.00	7,635.00	-4,125.00	46.0%
Lawn Care	2,811.50	5,188.00	-2,376.50	54.2%
Maintenance & Repair	6,327.51	13,755.00	-7,427.49	46.0%
Pest Control	150.00	600.00	-450.00	25.0%
Snow Removal	0.00	1,300.00	-1,300.00	0.0%
Supplies	669.22	1,140.00	-470.78	58.7%
Utilities				
Cell Phones	1,655.41	3,996.00	-2,340.59	41.4%

TOLLAND COUNTY MUTUAL AID

Profit & Loss Budget vs. Actual

July 2011 through June 2012

	Jul '11 - Jun 12	Budget	\$ Over Budget	% of Budget
Electricity				
Electricity - Bald Hill	7,852.03	16,320.00	-8,467.97	48.1%
Electricity - Tolland Green	7,858.10	15,360.00	-7,501.90	51.2%
Electricity - Other	0.00	0.00	0.00	0.0%
Total Electricity	15,710.13	31,680.00	-15,969.87	49.6%
Heating Oil	2,391.01	6,000.00	-3,608.99	39.9%
Internet & Cable TV	1,115.84	2,220.00	-1,104.16	50.3%
Propane	3,583.24	1,620.00	1,963.24	221.2%
Telephone	7,416.05	12,000.00	-4,583.95	61.8%
Trash Collection	655.20	1,128.00	-472.80	58.1%
Water	553.41	1,200.00	-646.59	46.1%
Water Cooler	174.75	360.00	-185.25	48.5%
Total Utilities	33,255.04	60,204.00	-26,948.96	55.2%
Total Building & Grounds Expenses	47,052.21	90,222.00	-43,169.79	52.2%
OPERATIONS				
Capital Purchases	64,304.50	34,500.00	29,804.50	186.4%
Computer Expenses	8,062.78	11,200.00	-3,137.22	72.0%
Equipment Repairs	12,011.42	38,020.00	-26,008.58	31.6%
Lease				
Storage (off-site)	780.00	1,600.00	-820.00	48.8%
Tower Space	2,400.00	2,400.00	0.00	100.0%
Lease - Other	0.00	0.00	0.00	0.0%
Total Lease	3,180.00	4,000.00	-820.00	79.5%
Maintenance Contracts				
Computers (Fuss & O'Neill)	14,767.86	29,532.00	-14,764.14	50.0%
Generator	1,165.02	1,200.00	-34.98	97.1%
Mapping Software (ESRI)	0.00	1,500.00	-1,500.00	0.0%
New World Systems (CAD)	0.00	19,000.00	-19,000.00	0.0%
Orbacom	0.00	1,000.00	-1,000.00	0.0%
Powerphone	4,350.00	4,500.00	-150.00	96.7%
QV Alpha Paging	3,231.00	3,231.00	0.00	100.0%
Recorder	3,334.50	3,350.00	-15.50	99.5%
Telephone	0.00	1.00	-1.00	0.0%
Total Maintenance Contracts	26,848.38	63,314.00	-36,465.62	42.4%
Support Services				
SS - Motor Vehicle Exp.	76.49	2,000.00	-1,923.51	3.8%
SS New Equipment	0.00	4,000.00	-4,000.00	0.0%
SS Repair & Maint	3,292.00	2,000.00	1,292.00	164.6%
SS Training	0.00	2,500.00	-2,500.00	0.0%
Total Support Services	3,368.49	10,500.00	-7,131.51	32.1%
Training				
Travel	1,348.45	700.00	648.45	192.6%
Vehicle	0.00	200.00	-200.00	0.0%
Fuel	2,359.09	5,400.00	-3,040.91	43.7%
Maintenance & Repairs	1,286.38	1,000.00	286.38	128.6%
Total Vehicle	3,645.47	6,400.00	-2,754.53	57.0%

9:53 AM

01/10/12

Cash Basis

TOLLAND COUNTY MUTUAL AID
Profit & Loss Budget vs. Actual
 July 2011 through June 2012

	Jul '11 - Jun 12	Budget	\$ Over Budget	% of Budget
Website	583.44	800.00	-216.56	72.9%
OPERATIONS - Other	0.00	0.00	0.00	0.0%
Total OPERATIONS	123,352.93	169,634.00	-46,281.07	72.7%
PERSONNEL				
Health Insurance	5,607.72	10,200.00	-4,592.28	55.0%
Dental & Life Insurance	73,759.66	129,600.00	-55,840.34	56.9%
Medical Insurance				
Total Health Insurance	79,367.38	139,800.00	-60,432.62	56.8%
Payroll Fees	1,432.18	2,580.00	-1,147.82	55.5%
Payroll Taxes	118,425.11	213,600.00	-95,174.89	55.4%
Retirement	49,025.93	76,500.00	-27,474.07	64.1%
Secretary	600.00	1,440.00	-840.00	41.7%
Uniforms	0.00	3,000.00	-3,000.00	0.0%
Wages	279,839.47	536,313.00	-256,473.53	52.2%
Worker's Compensation Insurance	2,170.75	4,300.00	-2,129.25	50.5%
Total PERSONNEL	530,860.82	977,533.00	-446,672.18	54.3%
Total Expense	737,625.53	1,317,988.12	-580,362.59	56.0%
Net Income	150,341.64	33,357.88	116,983.76	450.7%



TOLLAND COUNTY MUTUAL AID FIRE SERVICE INC.

56 TOLLAND GREEN P.O. BOX 6 TOLLAND CT. 06084

Proudly serving since 1950

Dispatch – 860-875-2543 Operations Director – 860-872-2421 Finance Director – 860-871-8684

Fax – 860-872-0382



Board Report from Radio Committee

January 11, 2012

Old Business –

The new Coventry radios that we have been waiting for State Tec's approval, (33.78 & 33.80) are on order as we have received the necessary documents. The 453.275 radio replacement for Bald Hill Tolland is on order. No delivery date given for the 33.78 & 33.80 radios but the 453.275 radio is expected in February.

TN FCC License Updates: We are still awaiting a response from the FCC regarding our request for license expansion of the 453.275 UHF transmitting sites. We should be receiving a bill from the FCC Coordinators for approximately \$1,335.00 for the coordination fees. This request will be moved to the FCC as soon as they receive the check.

MICRO WAVE REPAIR: We are still awaiting activity from Al Koepke on the Micro Wave repair. He has been given the approval to move forward and Tyler is to follow up on this project.

Dispatch Console Replacement Project: Tyler is still working on setting up a visit to QV to review their new AVTEC Dispatching Console. When we receive that date we will advise the Board for those who may be interested in attending along with the Radio Committee.

Radio testing has been completed with the Hebron Fire Department and Tyler will report on those findings.

New projects: We have received notice from Joe Lorenzetti that Enfield is putting up a new tower in their area and we have been given an opportunity to secure real estate on it for TN's future usage. I have asked Tyler to follow through with Joe to see that this occurs. Our consultant (Bill Stanek) has been brought into the discussion and agrees that we should secure space as this would give us improved coverage in the west of RT 83 corridor, mainly Ellington etc. This will also will allow us future expansion in the western part of our area.

**Next Radio Committee Meeting will be Thursday February 3rd..
Respectfully Jack Fisher, Chairman**

Dedicated 911 and dispatching services for the following communities:

ANDOVER - ASHFORD - BOLTON - COLUMBIA - COVENTRY - EAST WINDSOR - ELLINGTON
MANSFIELD - SOMERS - STAFFORD - TOLLAND - UNION - VERNON - WILLINGTON

Radio Committee Projects									
	Last Update	January 11, 2012							
Priority	Project Number	Project Description	Initiated	Status	Completed	Total Est. Cost	Revenue Source	Notes	Comments
1.1	09-10-002-O	Replacement of old 33.44 radio at the Coventry Tower site.	October-09	Ready to install awaiting project # 09-01-002		\$9,558.50	Cost estimated at \$19,117.00 with a 50% re-imburement from State.	The current radio is a very old mobile radio strapped to a power supply.	
1.2	08-08-001-O	Replace UHF Repeater Radio at Bald Hill for 453.275	August-08	On Order delivery scheduled for February		\$5,965.25	Cost estimated at \$11930.50 with a 50% re-imburement from State.	Radio must be replaced to comply with FCC Narrow Banding Requirement by 1/1/2013.	
1.3	09-01-002-O	Replacement of 33.80 and 33.78 radios at the Coventry Tower	January-09	Radios currently on order. No delivery date specified		\$0.00	State Tech approved and is paying 100%	The cost estimate to replace these two radios is \$40,000.00. The current 33.80 radio is an old temp radio installed by TTN to carry us over until this replacement could be implemented.	
1.4	10-07-001-O	Narrow Banding Costs for programming/re-tuning etc of all remaining UHF radios to be compliant with FCC ruling.	July-10	In Planning Process. To be completed by July 1, 2012		\$5,000.00	Undetermined	The estimated costs are assuming that we only need to replace the 453.275 UHF radio at Bald Hill and the Coventry crossband which the those costs are identified in the above projects.	
1.5	11-01-001-O	Replacement of the 153.125 VHF Tone & Voice Paging Radios	January-11	Soapstone & Mansfield radios installed, Coventry order awaiting State Tech		\$75,000.00	State Tech approved 50% re-imburement	This estimate is based on replacement of all current (5) radios. We may be able to reduce the number of sites but to be determined.	
1.6	11-05-002-O	Re-license our 453.275 (currently only Bald Hill) to include all our current Tower Sites.	May-11	In process		\$1,000.00	Undetermined	Bill Stamek has been given approval to proceed.	
1.7	11-05-003-O	Attempt to obtain a new (additional) Dedicated VHF Tone & Voice paging frequency	May-11	In process				Cost undetermined at this time.	

		Radio Committee Projects							
Priority	Project Number	Project Description	Initiated	Status	Completed	Total Est. Cost	Revenue Source	Notes	Comments
			Date		Date				
1.8	09-01-001-O	Replacement of Orbacom Dispatching Equipment:	January-09	In Review. Estimated 2012 budget period		\$250,000.00	Undetermined	Due to Orbacom/PC going out of business we will need to replace the current system in the very near future. Estimated time frame is 2012.	
1.9	08-08-010-O	Establish guidelines for UHF 453/458.375 & 453.275/458.275 usage and future buildout.	August-06	In progress. Presentation of the plan to Board & County being prepared.		\$0.00		No Cost associated with developing plan. However future hardware cost and funding sources being reviewed.	
2.0	09-10-002-O	Replacement of Dispatching Furniture	October-09	In Review. Estimated 2012 budget period		\$40,000.00	Undetermined	Current 5 year lease for furniture has expired. May want to couple replacement with Dispatching equipment in 09-01-001	
4.0	08-08-002-D	UHF Repeater systems (2) for Coventry and Scapstone		Long Range Planning for 2008/2009 To be reviewed		\$24,000.00	Undetermined	These radios in long range UHF implementation	
5.0	09-08-004-D	New floor and walls for TN Bald Hill Tower Building		Old flooring removed. To be reviewed		\$12,000.00	Undetermined	General Site Improvements. Required future improvements in review. Some work is completed.	
6.0	09-08-002-D	Develop Columbia, Anderson and Bolton as UHF Repeater sites		Long Range Planning for 2011/2012		\$75,000.00	Undetermined	UHF expansion sites includes micro wave corrections.	
7.0	09-08-001-D	Develop Sanford, Wilmington and Ellington as UHF receiver sites		Long Range Planning for 2012/2013		\$75,000.00	Undetermined	UHF expansion sites includes micro wave corrections.	
C	10-04-001-C	Replacement of UHF Multicoupler at Bald Hill	April-10	In progress.	2010	\$7,907.00	Undetermined	Old outdated unit was discovered during the UHF upgrade project at Bald Hill.	
C	08-08-002-C	UHF Radio Control Station for 453.375 to be located at TN to comply with FCC licensing regulations.	August-08	In process. Planning for 2009/2010	July-10	\$500.00	Undetermined	This radio is part of the long range UHF implementation. We may plan on using a spare radio in use for this project	

		Radio Committee Projects						
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		Radio Committee Projects							
		Last Update		January 11, 2012					
Priority	Project Number	Project Description	Date Initiated	Status	Date Completed	Total Est. Cost	Revenue Source	Comments	
C	06-10-012-C	Start Replacement of Radio Monitors with new Flat Panel Screens	October-06	Completed	December-08	\$5,520.00		Board Approved Costs September 2006	
C	06-11-014-C	Convert spare VHF Bald Hill radio to 155.2275 to test out possible new VHF Tone and Voice paging frequency in Narrow Band mode.	November-06	Complete	January-07	\$1,200.00		Radio has since been re-converted to 153.125 for Tone and Voice paging.	
C	06-11-015-C	Convert old spare 33.80 radio to 33.86 and connect to current 33.94 antenna to start next department transitions.	November-06	Complete	April-07	See Notes		Board Approved Costs July 2006. Costs included in project # 06-08-005	
C	06-11-016-C	Install new low band filter cans at Bald Hill Tower Site	August-06	Complete		\$1,680.00		Board Approved Costs July 2006. Waiting for cable trays. \$6,000.00 paid, estimated balance when completed	
C	06-11-018-C	Replace 46.16 State Radio at Bald Hill	November-06	Complete	Aug-08	\$0.00	State Funding		
C	06-12-019-C	Develop plan for CMED repairs, purchases and upgrades.	December-06	Complete	9-Oct	\$0.00		New Med radios installed 2009, Johnson Hospital considered for relocation of old radios but due to facility restrictions this options has been disqualified.	
C	06-12-020-C	Overhead cable ladder tray at Bald Hill Tower site, includes adding electrical outlets from new power distribution panel.	December-06	Complete		\$6,735.10	TN approved up to \$8,000.00 for project.	Cable tray is up but electrical is being held off until new radios are positioned for final install.	
C	07-02-021-C	Install VHF Combining Equipment at East Windsor to support new VHF frequency.	February-07	Complete	April-07	\$3,418.00	Same as status as project # 06-08-019	AI Koepke quotation for this equipment. QV is paying for 1/2 the cost. Cost shown is TN portion	
C	07-03-001-C	QV Alpha Paging System	March-07	Complete	December-07	\$57,300.00	Funds Encumbered, Payment slt over 3 years		

		Radio Committee Projects							
Priority	Project Number	Project Description	Initiated	Status	Completed	Total Est. Cost	Revenue Source	Comments	Notes
C	07-04-003-C	Install an Alpha Paging reader at TV to support the new system.	April-07	Complete		\$1,000.00	Funding Completed.		
C	07-04-004-C	Back up paging software to support the new Alpha Paging system in the event of primary system failure	April-07	Complete	December-07	\$1,000.00	Funds Encumbered		
C	07-06-005-C	Connect Back-Up Server for CAD System	June-07	Complete		\$3,757.00			Fuss & O'Neil is backing up our system on a regular basis.
C	07-08-006-C	Zeiton Model 16	August-07	Complete		\$1,000.00	Funds Encumbered		This unit required for Alpha Paging Backup system, current Model 15 not compatible.
C	07-08-008-C	Remove Internet access from the CAD Computers	August-07	Complete	Sep-07	?	To be determined		New World has advised us of security issues and indicated that if the CAD becomes compromised, the information it could contain would be lost.
C	07-08-010-C	Set up EOC room to make CAD system Display readily available through overhead projector.	August-07	Completed					Directions have been provided and will be posted in EOC room.
C	08-01-004-C	PHASE 1: Radio Replacement & Tower Site Additions. Box Mountain Bolton Also relocate existing 33.80 radio from Bolton Fire Station to this location. Project also includes the installation of (2) low band antennas and UHF connection to existing combiner system.	January-08	Complete	1-May-09	\$33,000.00	Estimated 50% State funded		New crossband site at Box Mountain Vernon/Bolton Line
C	08-01-004-C	FCC Licenses: In conjunction with the radio replacement project, we need to add/modify/correct several licenses.	March-08	Complete	Jul-08	\$4,700.00	Tower Fund		Final cost.
C	08-01-005-C	PHASE 1: Radio Replacement Soapstone Somers	January-08	Complete	1-May-09	\$17,000.00	Estimated 50% State funded		Replacing of old Soapstone 33.80 radio with a new Multi-Channel radio
C	08-01-006-C	PHASE 1: New Multi Channel Radio at Union	January-08	Complete	1-May-09	\$17,000.00	Estimated 50% State funded		New 33.86 Multi-Channel radio for the Union Tower site.
C	08-01-007-C	PHASE 1: Radio Replacement at Gates Hill Tower site in Lebanon	January-08	Complete	1-May-09	\$19,000.00	Estimated 50% State funded		Replacing Coventry 33.44 crossband radio at Gates Hill Lebanon.

Radio Committee Projects									
Last Update January 11, 2012									
Priority	Project Number	Project Description	Initiated	Status	Completed	Total Est.	Revenue	Notes	Comments
C	08-01-008-C	PHASE 1: Radio Replacement Project spare parts as per Contract.	January-08	Complete	1-May-09	\$8,800.00	Estimated 50% State funded	Radio replacement recommended spare parts as per Upgrade Project Bid.	
C	08-01-009-C	PHASE 2: Radio Replacement for Med 1, 7 & 9 Radios at Bald Hill Tolland.	January-08	Complete	May-09	\$59,000.00	Estimated 50% State funded	Replacing of old Med Radios at Bald Hill.	
C	08-01-010-C	PHASE 2: Radio Replacement for Pumpkin Hill Ashford. Also includes changing UHF link frequency to this site to correct FCC licensed one. This project moved to phase 3	January-08	Complete	June-09	\$24,000.00	Estimated 50% State funded	Replacing old Pumpkin Hill multi channel radio in Ashford.	
C	08-01-011-C	PHASE 3: Bald Hill radio replacements. One 33.86 multi-channel crossband repeater. UHF 453/458.1375. This phase moved to Phase 2	January-08	Complete	May-09	\$22,000.00	Estimated 50% State funded	Replacement of old 33.86 crossband radio at Bald Hill Tolland.	
C	08-01-012-C	PHASE 3: Bald Hill radio replacements. One 33.44 Primary Base Radio	January-08	Complete	June-09	\$16,000.00	Estimated 50% State funded	Replacement of old 33.44 primary base radio at Bald Hill Tolland.	
C	08-01-013-C	PHASE 3: Bald Hill radio replacements. One 33.86 Primary Base Radio	January-08	Complete	June-09	\$16,000.00	50% State funded	Replacement of old 33.86 primary base radio at Bald Hill Tolland.	
C	08-01-014-C	PHASE 3: Bald Hill radio replacements. One multi-channel primarily left on 33.48 but used for back up on any low band frequency.	January-08	Complete	June-09	\$16,000.00	Estimated 50% State funded	Replacement of old 33.48 single frequency base radio at Bald Hill Tolland with a new multi-channel.	
C	08-01-015-C	Phase 1: Move 33.80 radio from the Bolton Fire Station to the Box Mountain Tower site.	January-08	Complete	August-09	Included in overall project.		Move Completed.	
C	08-08-016-C	Assume responsibility of the Coventry Tower site.	August-08	Complete	Mar-09	\$0.00		A plan to be developed for replacement of the existing older radios at this site.	
X	06-10-013-X	Install new additional dedicated speakers at each Dispatch Position. A total of 4 per station.	October-06	Project canceled at this time.		\$0.00		Project will be reviewed when new Dispatching Console is	
X	06-11-017-X	Busy Channel Lockout for Dispatch Console to be compatible with QV, WV and KX	November-06	Project has been canceled				This project has been terminated. No action taken.	
Totals Estimated for all Projects, completed, inprogress and long range						\$1,142,392.20			
Totals for Completed Projects.						\$569,868.45			
Totals of Long Range Planning Projects						\$186,000.00			
Total of Uncompleted Projects above						\$386,523.75			

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TOLLAND COUNTY MUTUAL AID FIRE SERVICE INC.

56 TOLLAND GREEN P.O. BOX 6 TOLLAND CT. 06084

Proudly serving since 1950

Dispatch – 860-875-2543 Chief Dispatcher – 860-872-2421 Finance Director – 860-871-8684

Fax – 860-872-0382



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DIRECTOR	JOHN FISHER	VERNON FD
DIRECTOR	JAMES BARTON	WAREHOUSE POINT FD
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(* TERM EXPIRING JAN 2013)		
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ASS'T CHIEF DISPATCHER	SCOTT HADDAD	
FINANCE MANAGER	JOHN TURNER	

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EMERG. MEDICAL SERVICES	VACANT
LEGISLATIVE LEGISLATIVE (Alternate)	ERNEST HERRICK MICHAEL VARNEY
TRI STATE	VACANT
COUNTRY VICE PRESIDENT	RAYMOND GERGLER
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OEMS REGIONAL REPS	DAVE BAILEY Reg 3 JOHN LILLIPOP Reg 4

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TYLER MILLIX

PERSONNEL COMMITTEE

DAVID DAGON (Chairman)
CURT DOWLING
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BOARD OF FINANCE

JOHN TURNER (Chairman)
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RAY WALKER
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TOLLAND/WINDHAM AMB ASSOC.

WILLIAM MORRISON (President)

COUNTY COORDINATORS

*HQ-2 (Chief Coordinator 2011-13)
HQ-22
HQ-32
HQ-42
HQ-52

JOSEPH LORENZETTI
WILLIAM MORRISON
DAVID EATON
JOHN LITTELL
TYLER MILLIX

WEST STAFFORD FD
WEST STAFFORD FD
UNION FD
TOLLAND FD
WILINGTON No. 1 FD

CL&P TASK FORCE

CHIP JORDAN

RADIO & COMMUNICATIONS

JOHN FISHER (Chairman)
WAYNE FLETCHER
JOHN TURNER
BILL STANEK (Technical)
MARK DITTRICH
TYLER MILLIX

NOMINATING COMMITTEE

WILLIAM MORRISON
T. FITZGERALD
J. PREUSS JR

SPECIAL SELECT COMMITTEE ON RADIO COMMUNICATION

DOUG RACICOT
DAVE LUCIA
CHIP JORDAN

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Christopher J. Hammick
Secretary
TCMAFS

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MUNICIPAL REPRESENTATIVE TO TCMAFS

<u>TOWN</u>	<u>SIGNED CONTRACT</u>	<u>MUNICIPAL REP.</u>	<u>ALTERNATE</u>
ANDOVER	YES	KURT DOWLING	NONE NAMED
ASHFORD	YES	CHRISTINE ABIKOFF	RALPH FLETCHER
BOLTON	YES	RAYMOND WALKER	JUSTIN PREUSS
COLUMBIA	YES	JERRY JAMES	NONE NAMED
COVENTRY	YES	NOEL WAITE	NONE NAMED
ELLINGTON	YES	JOHN TURNER	MICHAEL STUPINKSI
MANSFIELD	YES	MICHAEL GERGLER	JOHN JACKMAN
SOMERS	YES	WILLIAM MEIER	DAVID PINNEY
STAFFORD	YES	WILLIAM MORRISON	ALLEN BACCHIOCHI
TOLLAND	YES	JOHN LITTELL	DOUGLAS RACICOT
WILLINGTON	YES	RICHARD PALMER	FRANCIS RAIOLA
UNION	YES	THOMAS FITZGERALD	LOUIS ROBERTS
E.WINDSOR	NO	GERALD BANCROFT	NONE NAMED
VERNON	NO	JOHN FISHER	CHRIS HAMMICK

Christopher Hammick
Secretary
TCMAFS

Approved
[Signature] 3/12
Rev 1 01/2012

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